

Moore County Board of Health
May 8, 2017

Members Present: Severt Jacobson, MD, Chair
Betty J. Goodridge, MHA, CMA, Vice Chair
Tim Boyte, DVM
Louis Gregory
Warren Lewis
William Mang, PharmD
Kamron Monroe, DDS
Max Muse, RN, ME
Robert R. Wittmann, MPH, Secretary to the Board

Members Absent: Michele Keel, OD, Sharon Odom, RT (R)

Chair Severt Jacobson called the meeting to order at 6:02 p.m.

Introductions/Recognitions:

Board members introduced themselves. Health Department staff present were: Teresa Forrest, Administrative Officer I and Tammie Fox, Public Health Dental Hygienist. Moore County staff present were: Denise Brook, Human Resources Director, Misty Leland, County Attorney, and Brenda White, Deputy County Attorney.

Invocation:

Robert Wittmann gave the invocation.

Conflict of Interest:

Robert Wittmann read the following statement: *Does any Board Member have a conflict of interest concerning agenda items the Board will address in this meeting?* None were stated.

Approval of Agenda:

BJ Goodridge made a motion to approve the agenda, as presented, seconded by Max Muse. All were in favor and the motion carried. Robert Wittmann asked the Board if they would rather have the agenda labelled "draft" or not and it was the consensus to leave "draft" on the agenda until approved by the Board.

Public Comments: There were no public comments.



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Board of Health Education/Staff Reports:

- **FY 2018 Budget Update:** Robert Wittmann stated that there was not sufficient money in the FY 2018 budget to pay a contract physician extender for one year of temporary services. All existing positions were funded and nothing else was omitted from what the Health Department presented to the County for a proposed budget.
- **Department's Third Quarter Activity Report:** Board members reviewed the report. Robert Wittmann noted that the Breast and Cervical Cancer Control Program (BCCCP) figures were blacked out, due to the program being discontinued.
- **FY 2017 Budget Third Quarter Report:** Robert Wittmann stated that the Health Department budget numbers were in order, with fees ahead of what was projected. Warren Lewis asked how many people the Department could see in a month, with our staff. Robert Wittmann stated that staffing was dynamic and the Department is currently seeing what needs to be seen for a safety net.
- **Performance Measures:** Robert Wittmann stated that Communicable Disease (CD) numbers were not available for a few months. Donna Blue, former Nurse Director and past CD Nurse, has been providing temporary CD services. Severt Jacobson asked if the Department was compliant and Robert Wittmann stated that it is. Donna Blue has met with the regional consultant for CD. Kamron Monroe asked how we knew if we were compliant if the numbers weren't tracked. Robert Wittmann replied that he had received verbal confirmation from Beth Ferree and Donna Blue. BJ Goodridge asked if the Department was submitting required CD reports to the State and Robert Wittmann stated that that would be a question for Donna Blue or the CD regional consultant. Severt Jacobson asked if the Department would lose funding. Robert Wittmann stated that there would be no difference in the funding. When Donna Blue took up temporary CD service, she made sure that the Department was in compliance.
- **Dental Hygienist's Report:** Tammie Fox, who manages the Oral Health Program for the Health Department, updated the Board on the Program's activities and plans. A sealant project for Cameron Elementary was completed on 3/23/17. There were 120 screening exams completed and 83 sealants placed on 26 students. Using Medicaid reimbursement rates for figures, this saved the parents an estimate of \$2,255. A State dentist came to the site to provide the exams. Support staff were supplied by the State. There was a minor cost to the Health Department for supplies. For the school year 16-17, 88% of the kindergarten students were screened and 91% of the third graders. Of those, 334 had at least one unmet dental need. Of that group 119 parents either had no dental provider or needed help finding a provider. All of the screened received a list of dental providers and a letter indicating the screening results. Dental health lessons were provided for teachers. The Fluoride Mouthrinse Program (FMR) is provided to four eligible schools (Carthage, Robbins, Cameron and Aberdeen Primary). Eligibility is based on the free and reduced lunch rate. One school, Aberdeen Elementary, has refused the program, due to insufficient staff. Board members discussed the refusal. Louis Gregory asked who paid for the fluoride. Tammie Fox stated that the State pays for that. She referenced emails to the Aberdeen Elementary principal that were forwarded to Seth Powers with Moore County Schools Administration. Louis Gregory asked for copies of the emails. Going forward with the Oral Health Program, Tammie Fox stated that she will continue working with the Oral Health Alliance. This is a partnership of dental care providers, health centers and health departments to provide evidence-based dental public health programs. Tammie Fox will be



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receiving training from the North Carolina Oral Health Section to provide in-service training at assisted living facilities to CNAs (Certified Nursing Assistants) and nursing staff. She will continue to screen kindergarten and third grade students. Tammie Fox will be hosting a dental student from UNC to give an overview of public health. Louis Gregory asked if Aberdeen Elementary was the only school to refuse fluoride services. Tammie Fox stated that they were the only eligible school to refuse. Kamron Monroe asked if Medicaid was filed for the patients seen at Cameron Elementary. Tammie Fox stated that the information was sent to the State Oral Health program. It is not submitted to Medicaid but the State is informed that those patients were seen. It was noted that Aberdeen Primary would become ineligible to receive FMR services if Aberdeen Elementary continues to refuse. Louis Gregory asked how many years services were provided to Aberdeen Elementary and Tammie Fox stated that the program has been offered since 2014 but the school has never accepted. Louis Gregory, Tammie Fox and Robert Wittmann agreed to meet and review this matter in more detail.

• **Health Director's Report:**

- Robert Wittmann stated that Crystal Hodges took the position of Environmental Health Program Specialist (Food and Lodging), vacated by Iris Davis' retirement. Interviews are being conducted fill Crystal's vacant position. Terry Purvis, Environmental Health Program Specialist (On-site Sewage and Water) also retired. An in-house promotion has been recommended to the County and is being processed. Interviews have been completed for the position of Nursing Director and an applicant is being processed for hire. There have been no qualified applicants for the Physician Extender II position, which could be filled by a Nurse Practitioner or a Physician Assistant. The Department has contracted with a temporary service but this will end on 6/30/17. The contract will not be renewed. There is a retired Nurse Practitioner, who noticed our vacancy through Zip Recruiter, who has offered to work on a temporary, part-time basis starting in July, until we can fill the position. Melissa Tolar was hired as the Department's Public Health Nurse III (work against) for the Maternal Health Program. Allison Brown, Public Health Nurse III, has transferred to the Adult Health Program, from Family Planning. A candidate has been selected to process for the Public Health Nurse III Family Planning position. Crystal Spivey has been hired as the Public Health Nurse II CD and Tuberculosis (work against). She will work with Donna Blue and the regional consultant, after orientation. Interviews are still being conducted for the Public Health Nurse II Immunization position.
- At the Board of Commissioners April 18th meeting, we presented the Community Health Assessment to the Board and the public and noted that April was Public Health Month.
- The Patagonia contract for our management of Electronic Health Records was amended. There was a \$300 increase for FY 18 to support electronic consents. This service is now effective but is free for FY 17.
- The Board of Commissioners approved the use of \$21,250 of meaningful use funds to be used for scanning. That process is going forward. The Department hoped to also use unexpended Family Planning funds but that was not going to be allowed by the State Family Planning branch. Funds can be used to reimburse but not prepay for services.



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Approval of Consent Agenda:

- Max Muse made a motion to approve the March 14, 2017 Board of Health minutes, as presented. This was seconded by Tim Boyte. All other members were in favor and the motion passed. There was a discussion on the manner of voting. Members had raised hands for the vote and this was acceptable, according to Misty Leland. Louis Gregory stated that he would not abstain from voting unless there was a conflict to his position as County Commissioner. Severt Jacobson asked that he announce that he was abstaining if he was not participating in a vote.

Old Business:

There was no old business.

New Business:

There was no new business.

Severt Jacobson asked for a brief recess and then called for the Board to go into a closed session.

Adjourn: After coming out of closed session, Max Muse made a motion to adjourn, seconded by Warren Lewis and the meeting adjourned at 10:18 p.m.



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