MOORE COUNTY BOARD OF COMMISSIONERS

TUESDAY, NOVEMBER 6, 2018

REGULAR MEETING

The Moore County Board of Commissioners convened for a Regular Meeting at 5:30 p.m., Tuesday, November 6, 2018, in the Commissioners' Meeting Room on the second floor of the Historic Courthouse in Carthage, North Carolina.

Commissioners Present:
Chair Catherine Graham, Vice Chair Otis Ritter, Jerry Daeke, Louis Gregory, Frank Quis

****

Chair Graham called the meeting to order at 5:30 p.m. Mr. Percy Flowers of Red Branch Baptist Church provided the invocation and Information Technology Director Chris Butts led the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

'here were no speakers.

Chair Graham asked whether any commissioner had a conflict of interest concerning agenda items the Board would address in the meeting and none was stated.

RECOGNITIONS

Adoption Awareness Month

Ms. Charlotte Kelley requested the Board proclaim November as Adoption Awareness Month in Moore County and read a proposed proclamation. Upon motion made by Chair Graham, seconded by Vice Chair Ritter, the Board voted 5-0 to designate November as Adoption Awareness Month and issue the proclamation. The proclamation is hereby incorporated as a part of these minutes by attachment as Appendix A.

PRESENTATIONS

Regional Partnership Workforce Development Board Annual Report

Mr. James Bain, Executive Director for Regional Partnership Workforce Development, provided an annual report. Portions of the report related to Moore County are hereby incorporated as a part of these minutes by attachment as Appendix B. Chair Graham thanked Mr. Bain for the information and commended the rganization for its work.

Fort Bragg Joint Land Use Study Update

Mr. Jason Epley, consultant with Benchmark Planning, presented an update regarding the Fort Bragg Joint Land Use Study. Discussion followed. Mr. Epley's presentation is hereby incorporated as a part of these minutes by attachment as Appendix C.

CONSENT AGENDA

Commissioner Gregory noted that although on the consent agenda, a lot of work went into the items listed, particularly the school bonds and the position classification and pay plan. Upon motion made by Vice Chair Ritter, seconded by Commissioner Daeke, the Board voted 5-0 to approve the following consent agenda items:

Minutes: October 16, 2018 Regular Meeting and Closed Session
Budget Amendments
Local Educational Bonds – 2018 Bond Referendum – Revision 4
New Courthouse Building Capital Project Ordinance Revision 4
Sheriff's Office Fee Schedule Amendment
Amendment to Contract with Contaminant Control
Deed of Dedication for Golf Pride
Amendment to Health Department Contract with Patagonia
Position Classification and Pay Plan

The budget amendments, 2018 Bond Referendum Revision 4, Courthouse Capital Project Ordinance Revision 4, and Position Classification and Pay Plan are hereby incorporated as a part of these minutes by attachment as Appendices D, E, F, and G, respectively.

PUBLIC HEARINGS

Public Hearing/Planning – Comprehensive Transportation Plan

Planning Director Debra Ensminger introduced Mr. Scott Walston with the North Carolina Department of Transportation who provided a presentation regarding the Moore County Comprehensive Transportation Plan, with input from Mr. Matt Day (Triangle Area Rural Planning Organization) and Mr. Brian Kluchar (NCDOT, Division 8). Following the presentation, Commissioner Gregory inquired regarding the plan for Highway 211 around the Stanley furniture building. Mr. Day said they were currently going through the right-of-way acquisition process and the building would likely be taken as a part of the project, which was anticipated to begin in June 2020. Commissioner Quis said he was very pleased to hear that route was chosen.

Chair Graham opened the duly advertised public hearing regarding this matter. Ms. Jane Hogeman discussed the Western Connector portion of the plan, which she said was one aspect that remained controversial, and that no one knew whether or when it would be needed. She recommended removing it from the map, but keeping it as a text reference. Mr. Marsh Smith discussed the Western Connector as a huge waste of money and asked that it not be built. He also implored the Board to keep the public hearing open since this night was election night and some citizens who might otherwise have attended were unable to or unaware of the hearing. There being no further speakers, Chair Graham closed the public hearing.

Upon motion made by Commissioner Quis, seconded by Commissioner Gregory, the Board voted 5-0 to approve the Moore County Comprehensive Transportation Plan and the Moore County Comprehensive Transportation Plan resolution, which is hereby incorporated as a part of these minutes by attachment as Appendix H, along with Mr. Walston's presentation.

Reaffirmation of the 2013 Moore County Land Use Plan

Planning Director Debra Ensminger asked the Board to reaffirm the 2013 Land Use Plan. Upon motion made by Commissioner Quis, seconded by Commissioner Gregory, the Board voted 5-0 to approve the affirmation of the 2013 Land Use Plan, the resolution, and to allow the Chair to sign all necessary documents. The resolution is hereby incorporated as a part of these minutes by attachment as Appendix I.

Call to Public Hearing/Planning – General Use Rezoning Request: Neighborhood Business B-1 to Rural Agricultural – 40 RA-40

Planning Director Debra Ensminger asked the Board to call a public hearing regarding a request for a general use rezoning. Upon motion made by Commissioner Gregory, seconded by Commissioner Quis, the Board voted 5-0 to call a public hearing on November 20, 2018 at 5:30pm for a general use rezoning from Neighborhood Business (B-1) to Residential and Agricultural – 40 (RA-40) of an approximate 6.21 acre parcel, located at 3221 Vass Carthage Road and adjacent to Bibey Road, owned by Tammy Allred per Deed Book 2015E, Page 629.

Call to Public Hearing/Planning – Text Amendments to Unified Development Ordinance

Planning Director Debra Ensminger asked the Board to call a public hearing regarding text amendments to the Unified Development Ordinance. Upon motion made by Commissioner Quis, seconded by Commissioner Gregory, the Board voted 5-0 to call a public hearing on November 20, 2018 at 5:30pm to consider the request for Unified Development Ordinance text amendments.

NEW BUSINESS

Airport – Request for Approval of Airfield Drainage System Rehabilitation Construction and Grant Administration Paperwork

Moore County Airport Executive Director Ron Maness shared information on activities and events at the Moore County Airport. Mr. Maness requested the Board's approval of documents related to Project #36244.57.12.1 Airfield Drainage System Rehabilitation Construction and Grant Administration. He said the next thing that would be introduced to the Board would be a master plan, which the Airport had not had since 1996. Chair Graham commended Mr. Maness for his positive report and Commissioner Gregory thanked him for his service. Mr. Maness said he was thrilled about the people on the Moore County Airport Authority, who he said were engaged and cohesive. Upon motion made by Commissioner Daeke, seconded by Vice Chair Ritter, the Board voted 5-0 to approve the project budget ordinance and resolution for Project #36244.57.12.1 Airfield Drainage System Rehabilitation Construction and Grant Administration. The ordinance and resolution are hereby incorporated as a part of these minutes by attachment as Appendix J. Mr. Maness thanked Chief Financial Officer Caroline Xiong and her staff for handling the Airport's grants.

Tax – Request for Adoption of Schedule of Values for 2019 Revaluation

Tax Administrator Gary Briggs asked the Board to adopt the 2019 Schedule of Values and provided a brief update regarding the timeline. He stated that anyone wishing to appeal the Schedule of Values to the Property Tax Commission would have to do so in writing by December 6, 2018. Upon motion made by Vice Chair Ritter, seconded by Commissioner Daeke, the Board voted 5-0 to use the calendar of events which was planned in accordance with North Carolina General Statute 105-317 and to accept the proposed 2019 Schedule of Values for adoption.

Information Technology – Request for Approval of Revised Moore County Telecommunication Policy

Information Technology Director Chris Butts requested the Board's approval of an updated telecommunications policy and briefly reviewed changes. Discussion followed regarding application of the policy to the Board of Commissioners. Upon motion made by Chair Graham, seconded by Commissioner Gregory, the Board voted 5-0 to approve the Telecommunications Policy as presented. The policy is hereby incorporated as a part of these minutes by attachment as Appendix K.

Administration – Request for Approval of Contract for Design and Construction of Splash Pad

Capital Projects Manager Rich Smith requested approval of a contract for design and construction of a splash pad at Hillcrest Park, and reviewed the information. Upon motion made by Vice Chair Ritter, seconded by Commissioner Daeke, the Board voted 5-0 to approve the contract for design and construction of the splash pad at Hillcrest Park with Southeast Aquatics Group, LLC and authorize the Chair to sign the same.

Administration – Request for Approval of AIA Contract and Addendum with Moseley Architects P.C.

Capital Projects Manager Rich Smith asked the Board to approve a contract and addendum with Moseley Architects for the new court facility. Commissioner Gregory asked Mr. Smith to further review the estimated cost and he did so. Upon motion made by Chair Graham, seconded by Vice Chair Ritter, the Board voted 5-0 to approve the AIA contract and addendum with Moseley Architects P.C. and authorize the Chair to sign the same.

Public Safety – Request for Approval of Memorandum of Understanding with NC Division of Emergency Management for Acceptance of Grant Funds and Approval of Associated Budget Amendment

Public Safety Director Bryan Phillips requested approval to enter into a Memorandum of Understanding with the North Carolina Department of Crime Control and Public Safety, Division of Emergency Management for the acceptance of $65,117.31 in grant funds to be used for message boards. Upon motion made by Commissioner Quis, seconded by Vice Chair Ritter, the Board voted 5-0 to approve for Moore County to enter into a Memorandum of Understanding with the NC Department of Crime Control and Public Safety, Division of Emergency Management for the acceptance of $65,117.31 in grant funds to be utilized for the message Board and to allow the Chair to sign all necessary documents pending the Moore County Attorney and Finance Officer approval. Upon motion made by Commissioner Quis, seconded by Vice Chair Ritter, the Board voted 5-0 to approve the budget amendment and allow the Chair to sign all necessary documents pending the Moore County Attorney and Finance Officer approval. The budget amendment is hereby incorporated as a part of these minutes by attachment as Appendix L.

Public Safety – Request for Approval of Hurricane Florence Resolution for Designation of Applicant's Agent

Public Safety Director Bryan Phillips asked the Board to authorize him to serve as the designated agent for documents required for the FEMA approved submission of public assistance and any future FEMA approved projects for the mitigation of Hurricane Florence, and to authorize the Emergency Manager to serve as the secondary agent. Upon motion made by Vice Chair Ritter, seconded by Commissioner Daeke, the Board voted 5-0 to approve a resolution (FEMA 4393 DR-NC) and for the Public Safety Director to serve as the primary "Applicant's Designated Agent" and allow him to approve and sign all documents required for the current FEMA approved submission of Public Assistance and any future FEMA approved projects related to the mitigation of Hurricane Florence, and to also approve the Emergency Manager (D. Scot Brooks) as the secondary "Applicant's Designated Agent" and authorize the Chair to sign all necessary documents upon legal and finance approvals. The resolution is hereby incorporated as a part of these minutes by attachment as Appendix M.

APPOINTMENTS

Aging Advisory Council

Upon motion made by Chair Graham, seconded by Commissioner Quis, the Board voted 5-0 to reappoint Loretta Jacobson, Mimi Deardorff, and Jane Francks to the Aging Advisory Council for additional three-year terms expiring November 30, 2021.

Child Fatality Prevention Team

Upon motion made by Chair Graham, seconded by Commissioner Quis, the Board voted 5-0 to appoint to the Child Fatality Prevention Team: Detective Sergeant Hannah Mauldin in the local law enforcement officer position, and Max Muse, Matt Garner, and Tracy O'Neil in at-large positions.

Town of Vass Board of Adjustment ETJ

Upon motion made by Commissioner Daeke, seconded by Chair Graham, the Board voted 5-0 to appoint Frank VanArsdale as an ETJ member of the Town of Vass Board of Adjustment for a three-year term commencing November 6, 2018.

COMMISSIONERS' COMMENTS

Chair Graham thanked meeting attendees for their presence.

ADJOURNMENT

There being no further business, upon motion made by Vice Chair Ritter, seconded by Commissioner Quis, the Board voted 5-0 to adjourn the November 6, 2018, regular meeting of the Moore County Board of Commissioners at 7:19 p.m.

Catherine Graham

Catherine Graham, Chair

Laura M. Williams

Laura M. Williams, Clerk to the Board

COUNTY OF MOORE CORPORATE SEAL NORTH CAROLINA

APPENDIX A
11/06/2018

ADOPTION AWARENESS MONTH
2018
A PROCLAMATION

WHEREAS, November is celebrated as **Adoption Awareness Month** to proclaim that every child has a right to grow in a permanent, secure and loving family and that this experience lays the foundation for a happy, productive adulthood; and

WHEREAS, Moore County Department of Social Services serves nearly 30 children in substitute care who live away from their birth families; and

WHEREAS, adoption is the permanent plan for **9** of these children; and

WHEREAS, Moore County has finalized 4 adoptions since January 1, 2018; and

WHEREAS, many of these children have special needs—children with physical, mental or emotional disabilities, siblings that need to be placed together, or older children; and

WHEREAS, Moore County Department of Social Services actively promotes the timely adoption of these children so that they might have permanent families who can provide them with security, guidance, and love, and

WHEREAS, children waiting for adoptive parents, and families who have adopted these children, require and deserve community support; and

NOW, THEREFORE, LET IT BE RESOLVED that the Moore County Board of Commissioners hereby proclaims November 2018 as **ADOPTION AWARENESS MONTH** in Moore County and we urge our citizens to recognize and support this observance.

Adopted this 6th day of November 2018.

Catherine Graham
Moore County Board of Commissioners

Laura M. Williams
Clerk to the Board

COUNTY OF MOORE
CORPORATE
SEAL
NORTH CAROLINA

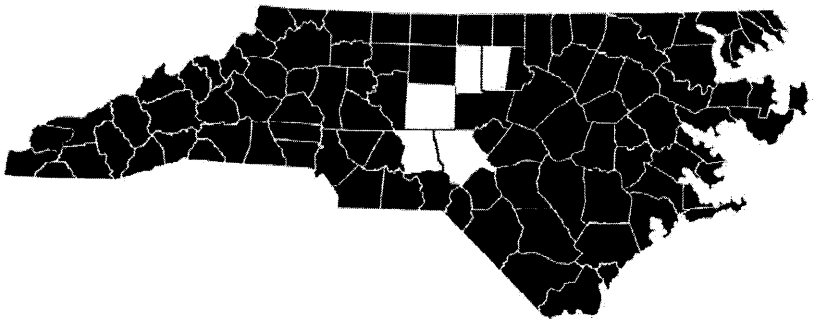
IV.A.
11/6/18

Regional Partnership
WORKFORCE
Development Board

Annual Report

2016-2017

July 1, 2016– June 30, 2017



Proudly serving Alamance, Montgomery, Moore, Orange and Randolph Counties in NC

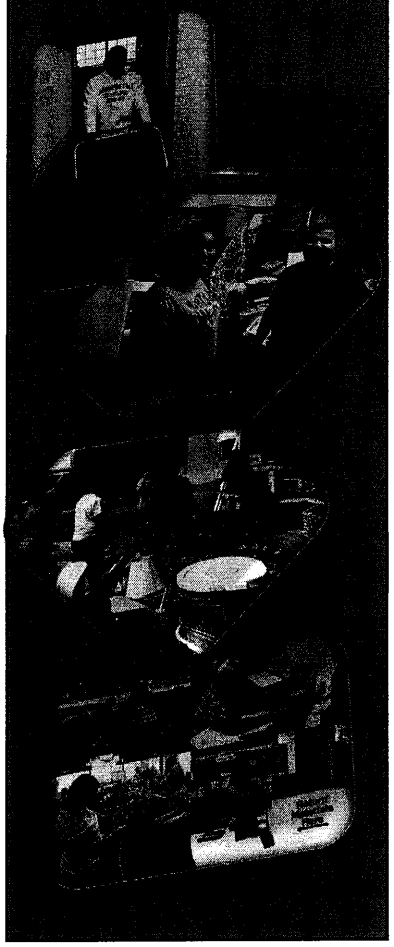
THE HELP YOU NEED FOR THE JOB YOU WANT!

NCWorks Career Centers provide job-training programs and services to help you increase your skillset and obtain meaningful employment. No matter your circumstances or background, your career center can help you maximize your job search.

NC Youth Program has been rebranded. It is now.....

NCWorks NEXTGEN

Meet some of our NextGen participants



NCWorks Online

Your career center will also help you set up your profile on NCWorks Online, the state's official job search portal. Having a profile on NCWorks Online exposes you to employers across NC. It matches your skills with those required for a job, provides information on training opportunities, and gives you access to real-time labor market information, including wage and occupation projections. You can search for jobs in your area and become prepared to advance your career. Registration is free! **Go to www.ncworks.gov**

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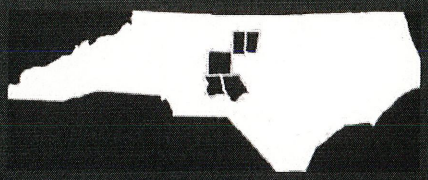


NCWORKS CAREER CENTERS

Alamance County, 2640 Columbine Lane, Burlington, NC 27215, (336) 570-6800

Montgomery County, 1011 Page St., Troy, NC 27371, (910) 898-9669

Moore County, 245 Shepherd Trail, Aberdeen, NC 28315, (910) 944-7697

Orange County, 503 W. Franklin St., Chapel Hill, NC 27516, (919) 245-4335

Randolph County, 600 S. Fayetteville St., Asheboro, NC 27203, (336) 625-5128

Message from the Board Chair

Regional Partnership Workforce Development Board is pleased to present the 2016-2017 Annual Report covering Program Year 2016 (from July 1, 2016 through June 30, 2017). This report is intended to provide accurate information concerning activities and services delivered by our contractors that are awarded Workforce Innovation and Opportunity Act (WIOA) contracts. The Workforce Development Board provides oversight of WIOA Adult, Dislocated Worker and Youth Program funds and the five NC Works Career Centers in Alamance, Montgomery, Moore, Orange and Randolph counties while helping make recommendations for effective service delivery.

During this program year, Regional Partnership Workforce Development Board along with our partners at TriadWorks, in conjunction with the local school systems, eleven local community colleges and many local businesses and non-profits developed five NCWorks Certified Career Pathways. These pathways include Advanced Manufacturing, Allied Healthcare, Aviation, Nursing and Transportation & Logistics. These pathways have proven to be an effective method for assisting our customers with career/educational planning. They are a roadmap to success in the desired career cluster. The Local Area also worked closely with Economic Development on several key projects to support new businesses locating to our region. As companies look to relocate to the Piedmont Triad, workforce is the top resource they must consider. It is our priority to ensure the local workforce continues to evolve to meet the ever-changing needs of business. Through our 5 NCWorks Career Centers in Alamance, Montgomery, Moore, Orange and Randolph counties we have served 304 clients in WIOA individual training services (occupational skills training, college degree, on-the-job training and work experience), we have served 1464 employers, we have posted a total of 12,705 jobs and have assisted 7332 job seekers in career needs assessment, career readiness training, job search and referrals, resume/cover letter/interview preparation and basic computer skills training at no charge. One important strategy for the frontline NCWorks Career Center staff is to emphasize the importance of training and career development to jobseekers who may be primarily interested in immediate employment.

Thank you for your support, and I look forward to continuing to work to make our region one of the most productive in North Carolina.

Sincerely,

Ricardo Romero

Ricardo Romero

Board Chair

Regional Partnership Workforce Development Board

Regional Partnership Workforce Development Board Members

Chair, Ricardo Romero
First Bank
Biscoe, NC

Vice Chair, Vickie Cox
Heritage Home Group, LLC
Greensboro, NC

Randy Black
Longworth Industries
Candor, NC

Pat Corso
Moore County Partners in Progress
Pinehurst, NC

Nancy Coston
Orange County Department of Social Services
Hillsborough, NC

John Coyle
Jordan Lumber & Supply, Inc.
Mt. Gilead, NC

Andrea Fleming
Alamance Chamber of Commerce
Burlington, NC

Randy Fulk
Bakery, Confectionery, Tobacco Workers and Grain Millers' International Union
Elon, NC

Tim Greene
American Postal Workers Union
Asheboro, NC

Chris Harrington
Elastic Therapy LLC
Asheboro, NC

Rhonda Sue Holaday
Summit Design & Engineering Services
Hillsborough, NC

Andrea Korte
Sandhills Community College
Pinehurst, NC

Leane Langston
Rubbermill, Inc.
Liberty, NC

John Lowery
NCWorks—South Central Prosperity Zone

Mission Statement

"Our mission is to provide leadership and advocacy for workforce development in our communities, focusing on employer needs and employment preparedness."

Greta Gail McDowell
Technimark, Inc.
Asheboro, NC

Rebecca Parks
Vocational Rehabilitation
Burlington, NC

Randy Perkins
Prime Personnel Resources, Inc.
Burlington, NC

Scott Queen
Alamance Community College
Graham, NC

Cheryl Ray
Sports Endeavors, Inc
Mebane, NC

Kristin Richmond
Tailored Training Programs LLC
Pinehurst, NC

Timothy Simmons
PACTIV-International Tray Pads
Aberdeen, NC

Melissa Walker
Carolina Bronze Sculpture
Seagrove, NC

Nina Walker
Sandhills Community Action Program
Carthage, NC

Dr. Terry Worrell
Asheboro City Schools
Asheboro, NC

Message from the Director

Program year 2016-17 saw a continued growth of the economy in our region. Our job growth is moving forward with nearly 6,500 more jobs added to our economy in 2016. Our regional workforce is 275,920 strong, with 264,809 individuals working and 11,111 individuals unemployed. We ended the year at 4.0% unemployment rate, which was 0.2% better than the state average and 0.5% better than the national average. As 2016 came to a close there were 9,386 advertised vacancies. This number represents the skills gap between the individuals looking for work and the number of open positions in the region. We continue to assist job seekers in our Career Centers to increase their skills to make them more competitive in the jobs market. On page 10 of our Annual Report you will see our Local Area 2016-17 Wage Report which outlines the job placement and earnings outcomes for our Adult and Dislocated Worker customers who visited the 5 NCWorks Career Centers last year. We provided staff-assisted services (Job Search, Resume Preparation, Career Assessment, Training Services and Job Referrals) to 2821 Adults/Dislocated Workers in our five county region which resulted in 1898 (68%) of these individuals procuring employment. The 4th quarter net earnings of these 1898 individuals were $31,152,237 which represents over 1200% return on our allocation of $2,595,838. We also provided WIOA Youth Program Training Services to 161 youth (predominately out of school youth with barriers to employment) aged 16-24. Additionally we served a total of 1464 local businesses through job postings, job referrals, job fairs, OJT (On the Job Training) and work experiences.

Other highlights for the 2016-17 program year included the release of a RFP (Request for Proposals) in early 2017 for our new WIOA Adult, Dislocated Worker and Youth Program Operators in Alamance, Montgomery, Moore, Orange and Randolph Counties. New Contracts were awarded on June 15th to begin operations on July 1st. These contractors are outlined for each county later in the Annual Report.

I would also like to recognize all our partner agencies, contractor staff, board staff, board members and Boards of Commissioners who work hard to ensure our region has a thriving workforce ready to meet the needs of business and industry.

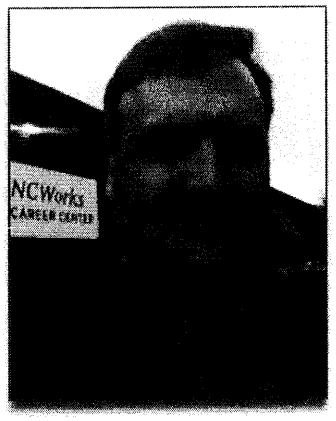
Sincerely,

James Bain

James Bain

Director of Workforce Development

jbain@regionalcs.org



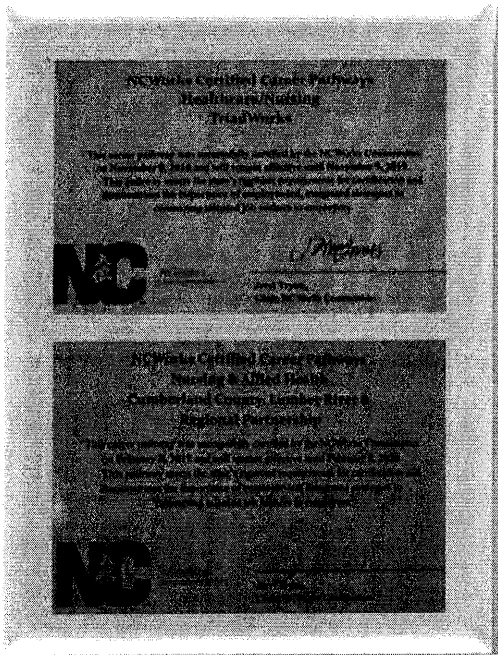
Regional Partnership WORKFORCE Development Board

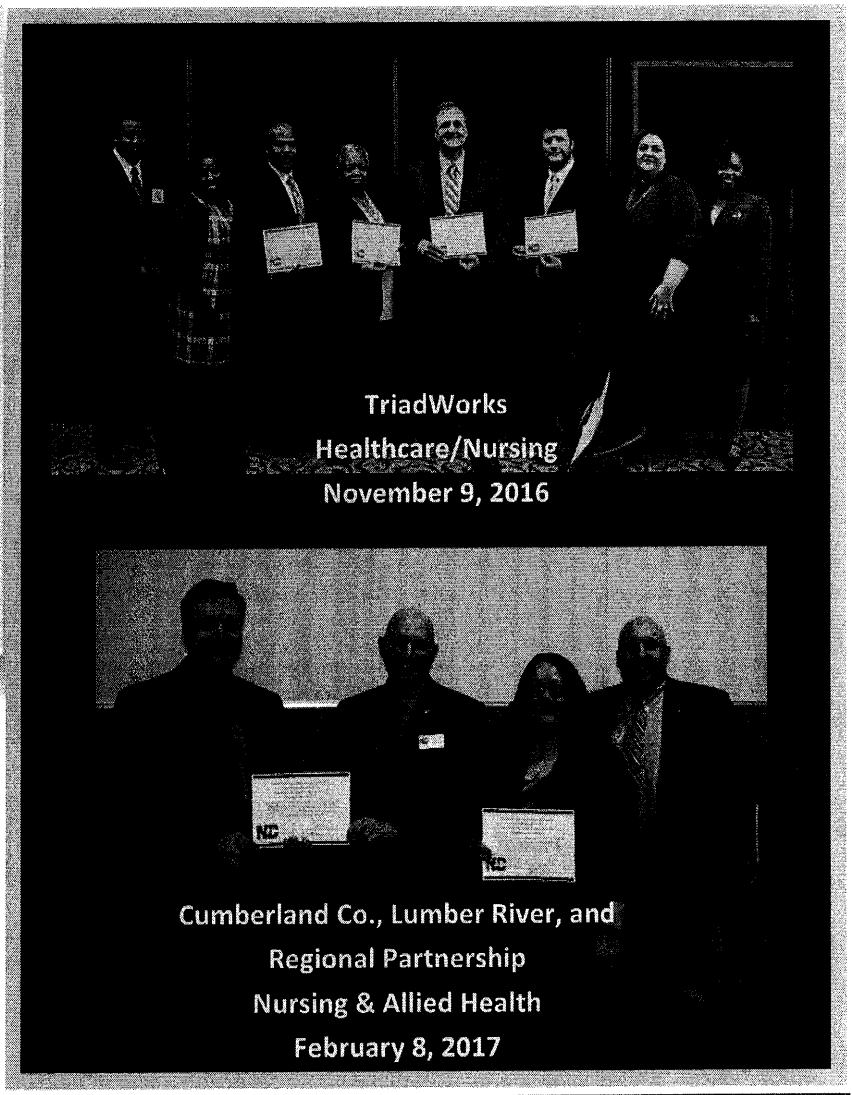
Staff Directory

James Bain jbain@regionalcs.org	Director of Workforce Development	O: 336-629-5141 C: 336-302-2006
Kathy Tarlton ktarlton@regionalcs.org	Workforce Development Accountability Systems Manager	O: 336-629-5141
Tanzy Sierra tsierra@regionalcs.org	Administrative Assistance	O: 336-629-5141
Crystal Taylor ctaylor@regionalcs.org	Business Services Representative and ACT Job Profiler	O: 910-944-7697 C: 910-585-2725
Glenda Morrow gmorrow@regionalcs.org	Business Services Representative	O: 336-570-6800
Lisa Spencer lspencer@regionalcs.org	EO Officer	O: 336-629-5141

An equal opportunity employer and provider of employment and training services. Auxiliary aids and services are available upon request for individuals with disabilities. 1-800-735-2962 Voice#711

Program Year (July 1, 2016-June 30, 2017) Highlights





2 NCWorks Certified Career Pathways and growing…..

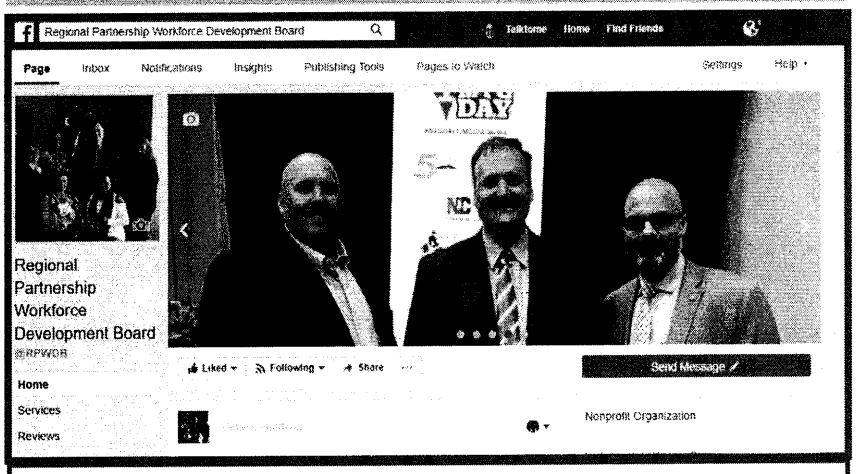
1st. Healthcare/Nursing
November 9, 2016

2nd. Nursing & Allied Health
February 8, 2017

3rd. Advanced Manufacturing
(applied for)

4th. Aviation
(applied for)

5th. Transportation & Logistics
(applied for)



Check out our *New* FACEBOOK page @

https://www.facebook.com/RPWDB

A Look at our 2017 WIOA Contractors

Richmond Community Support Center **393 West Hwy. 74** **PO Box 1023** **Rockingham, NC 28380** **Annette Woodle, Executive Director** **Ph. (910) 997-8440** **(Alamance, Moore, Montgomery, and Randolph)**	**Alamance County:** Adult, Dislocated Worker, & Youth Montgomery County: Youth **Moore County:** Adult, Dislocated Worker, & Youth **Randolph County:** Adult, Dislocated Worker, & Youth
Montgomery Community College **1011 Page St.** **Troy, NC 27371** **Jonathan Thill, Dean Continuing Education and Workforce Development Director** **Ph. (910) 898-9669**	Montgomery County: Adult and Dislocated Worker
Orange County Department of Social Services **PO Box 8181** **113 Mayo St.** **Hillsborough, NC 27278** **Bonnie B. Hammersley, County Manager and Workforce Development Director** **Ph. (919) 245-2300**	**Orange County:** **Adult, Dislocated Worker, & Youth**

ADULTS	num Adult Entered Employment	den Adult Entered Employment	Impact on Total	Adult Entered Employment	den Adult Retention
Regional Partnership WDB Total Area	1,857	2,774	3.9%	66.9%	2,752
NCWorks Career Center-**Alamance County**	731	1,041	37.5%	70.2%	1,020
NCWorks Career Center-**Montgomery County**	176	268	9.7%	65.7%	182
NCWorks Career Center-**Moore County**	175	275	9.9%	63.6%	367
NCWorks Career Center-**Orange County**	173	271	9.8%	63.8%	277
NCWorks Career Center-**Randolph County**	599	914	32.9%	65.5%	869
DISLOCATED WORKERS	**num DW Entered Employment**	**den DW Entered Employment**	**Impact on Total**	**DW Entered Employment**	**num DW Retention**
Regional Partnership WDB Total Area	41	47	2.1%	87.2%	116
NCWorks Career Center-**Alamance County**	6	7	14.9%	85.7%	14
NCWorks Career Center-**Montgomery County**	3	3	6.4%	100.0%	1
NCWorks Career Center-**Moore County**	13	14	29.8%	92.9%	38
NCWorks Career Center-**Orange County**	4	5	10.6%	80.0%	20
NCWorks Career Center-**Randolph County**	12	13	27.7%	92.3%	26

WORKFORCE INNOVATION AND OPPORTUNITY ACT: For Program Year 2016 Regional Partnership WDB provided staff assisted services (Job Search, Resume Preparation, Career Assessment, Training Services and Job Referrals) to 2821 Adults in our five-county region which resulted in 1,898 (68%) of these individuals procuring employment. The 4th quarter net earnings of these 1898 individuals were $31,152,237 which represents over 1,200% return on our allocation of $2,595,838. We also provided WIOA Youth Program Training Services to 161 youth (predominately out-of-school youth with barriers to employment) aged 16-24. Additionally, we served a total of 1,464 local businesses through job postings, job referrals, job fairs, OJT (On the Job Training) and work-experiences. Other highlights for PY 2016--we received two NCWorks Certified Career Pathways (Nursing and Allied Healthcare) and we applied for three more (Advanced Manufacturing, Aviation, and Transportation & Logistics). We submitted the revisions to our 4-year plan to NC Commerce (which was subsequently approved). Finally, we began partnering with local school systems using the KeyTrain System to prepare high school CTE Students for the WorkKeys CRC (Career Readiness Certificate) test. Last year, we registered over 1,000 students in our service area for KeyTrain . Key Train has been consistently proven to increase CRC scores by at least one level.

num Adult Retention	Impact on Total	Adult Retention	num Adult Avg Earnings	den Adult Avg Earnings	Impact on Total	Adult Avg Earnings
2,384	3.6%	86.6%	$29,342,229	2,373	3.6%	$12,365
885	37.1%	86.8%	$10,682,798	883	37.2%	$12,098
155	6.6%	85.2%	$1,770,173	155	6.5%	$11,420
321	13.3%	87.5%	$4,350,458	320	13.5%	$13,595
245	10.1%	88.4%	$3,903,545	241	10.2%	$16,197
743	31.6%	85.5%	$8,226,922	739	31.1%	$11,133
den DW Retention	**Impact on Total**	**DW Retention**	**num DW Avg Earnings**	**den DW Avg Earnings**	**Impact on Total**	**DW Avg Earnings**
127	2.5%	91.3%	$1,810,008	114	2.5%	$15,877
16	12.6%	87.5%	$267,304	14	12.3%	$19,093
2	1.6%	50.0%				$1,685
43	33.9%	88.4%	$574,649	38	33.3%	$15,122
21	16.5%	95.2%	$341,671	19	16.7%	$17,983
27	21.3%	96.3%	$337,747	25	21.9%	$13,510

Alamance County: We provided staff-assisted services to a total of 1,048 Adults and Dislocated Workers. Out of this total, 737 individuals (70%) procured employment and recorded a net 4th quarter earnings of $ 10,950,102.

Montgomery County: We provided staff-assisted services to a total of 271 Adults and Dislocated Workers. Out of this total, 179 individuals (66%) procured employment and recorded a net 4th quarter earnings of $ 1,770,173.

Moore County: We provided staff-assisted services to a total of 289 Adults and Dislocated Workers. Out of this total, 188 individuals (65%) procured employment and recorded a net 4th quarter earnings of $ 4,925,107.

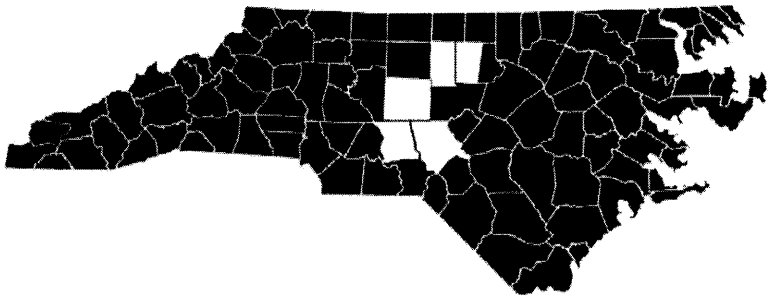
Orange County: We provided staff-assisted services to a total of 276 Adults and Dislocated Workers. Out of this total, 177 individuals (64%) procured employment and recorded a net 4th quarter earnings of $ 4,245,216.

Randolph County: We provided staff-assisted services to a total of 927 Adults and Dislocated Workers. Out of this total, 611 individuals (66%) procured employment and recorded a net 4th quarter earnings of $ 8,564,669.

Regional Partnership
WORKFORCE
Development Board

PROGRAM YEAR 2016-2017 BUDGET

CUSTOMERS SERVED	
Alamance County	
WIOA TRAINING CLIENTS	82
JOB SEEKER CLIENTS	1,550
BUSINESS CLIENTS	545
Alamance Co. Total Served	2,177
Montgomery County	
WIOA TRAINING CLIENTS	20
JOB SEEKER CLIENTS	791
BUSINESS CLIENTS	176
Montgomery Co. Total Served	987
Moore County	
WIOA TRAINING CLIENTS	53
JOB SEEKER CLIENTS	2,065
BUSINESS CLIENTS	399
Moore Co. Total Served	2,517
Orange County	
WIOA TRAINING CLIENTS	63
JOB SEEKER CLIENTS	529
BUSINESS CLIENTS	63
Orange Co. Total Served	655
Randolph County	
WIOA TRAINING CLIENTS	86
JOB SEEKER CLIENTS	2,397
BUSINESS CLIENTS	281
Randolph Co. Total Served	2,764



Proudly Serving Alamance, Montgomery, Moore, Orange and Randolph Counties

TOTAL BUDGET:
$ 2,595,838

WIOA Training Clients:	304
Job Seeker Clients:	7,332
Local Business Clients:	1,464
Total Customers Served:	9,100

ALAMANCE COUNTY

Richmond Community Support Center

WIOA Adult	$269,025
WIOA Dislocated Worker	$113,274
WIOA Youth	$240,146
ALAMANCE COUNTY TOTAL	$622,445

MONTGOMERY COUNTY

Richmond Community Support Center

WIOA Adult	$91,782
WIOA Dislocated Worker	$53,273
WIOA Youth	$71,821
MONTGOMERY COUNTY TOTAL	$216,876

MOORE COUNTY

Richmond Community Support Center

WIOA Adult	$119,579
WIOA Dislocated Worker	$97,503
WIOA Youth	$108,046
MOORE COUNTY TOTAL	$325,128

LOCAL AREA TOTALS

Career Pathways	$26,725
Administration	$275,377
LOCAL AREA TOTAL	$302,102

ORANGE COUNTY

Central Piedmont Community Action (CPCA)

Orange Department of Social Services (DSS)

WIOA Adult	$138,897
WIOA Dislocated Worker	$139,692
(CPCA) TOTAL	$278,589
Youth	$229,129
(DSS) TOTAL	$229,129
ORANGE COUNTY TOTAL	$507,718

RANDOLPH COUNTY

Richmond Community Support Center

WIOA Adult	$220,984
WIOA Dislocated Worker	$193,747
WIOA Youth	$206,838
RANDOLPH COUNTY TOTAL	$621,569

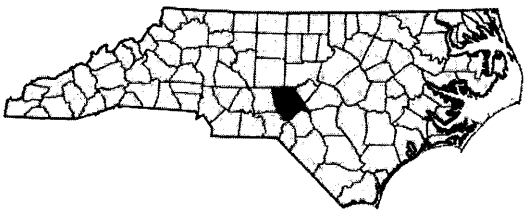
On the Job Trainings

TOTAL OJT's for RPWDB: 16

CAMBRO Manufacturing	$31,306.98
CBC Americas	$9,335.44
Summit Engineering	$8,050.38
Int'l. Textile Group	$3,333.56
Lancer Inc.	$2,733.75
Longworth Industries	$4,620.00
TOTAL OJTs	$59,380.11

#WIOA IN ACTION

Moore County



Population Est. as of 2016: 95,776

Area Labor Force, Employment and Unemployment Data

The table below shows preliminary estimated labor force, employment and unemployment information in Moore County, North Carolina for October, 2017. These figures are not seasonally adjusted.

Area Name	Civilian Labor Force	Number Employed	Number Unemployed	Unemployment *Rate
Moore County	40,116	38,474	1,642	4.1%
North Carolina	4,955,159	4,751,139	204,020	4.1%

Source: Labor & Economic Analysis Division, Local Area Unemployment Statistics (LAUS) Program

Education Requirements on Advertised Jobs

The table below shows the minimum required education level on job openings advertised online in Moore County, North Carolina on January 11, 2017 (Jobs De-duplication Level 2).

Rank	Minimum Education Level	Job Openings	Percent
1	No Minimum Education Requirement	36	18.37%
2	High School Diploma or Equivalent	106	54.08%
3	2 Year at College or a Technical or Vocational School	6	3.06%
4	Vocational School Certificate	7	3.57%
5	Associate's Degree	9	4.59%
6	Bachelor's Degree	27	13.78%
7	Master's Degree	3	1.53%
8	Specialized Degree (e.g. MD, DDS)	2	1.02%

Job Source: Online advertised jobs data Downloaded

Employment Wage Statistics

The table below shows estimated average wage information Moore County, NC for the 2nd quarter, 201.

Area Name	Total Average Employment	*Average Hourly Wage	Average Weekly Wage	*Average Annual Wage
Moore County	34,993	$17.75	$710	$36,920
North Carolina	4,346,294	$22.55	$902	$46,904

* Assumes a 40-hour week worked the year round. Source: Labor & Economic Analysis Division, Quarterly Census of Employment and Wages (QCEW) Program

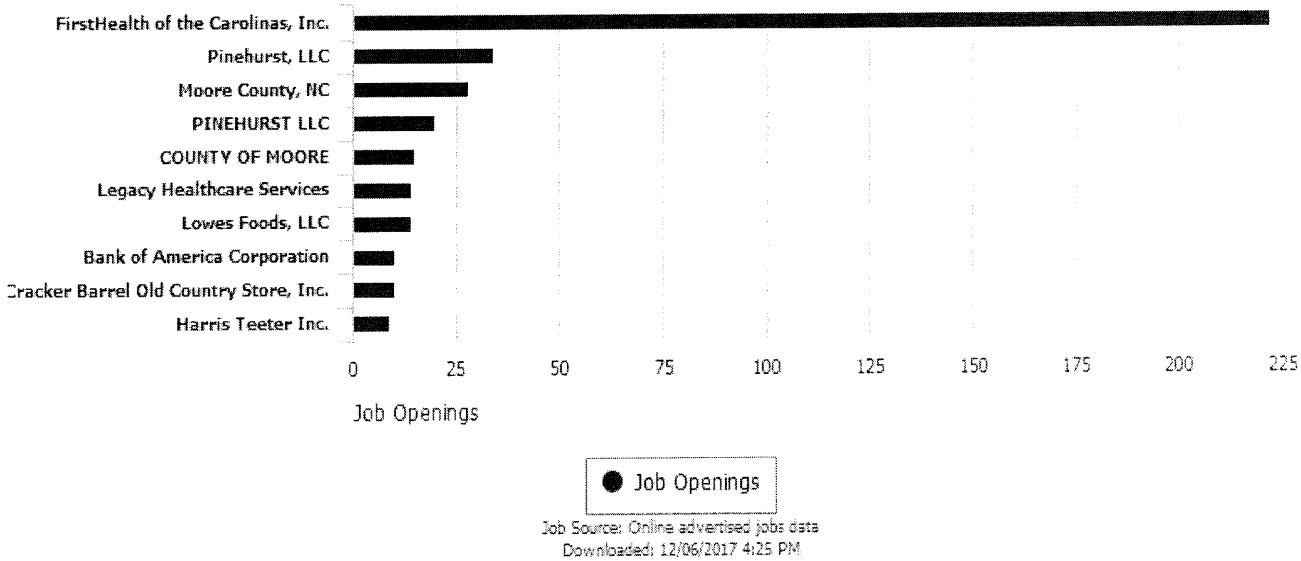
All information featured in each chart was gathered from Labor Market Information in NCWorks Online. The population data was found at www.census.gov/quickfacts.

Employers by Number of Job Openings

The graph below shows the employers with the highest number of job openings advertised online in Moore County, NC on December 5, 2017 (Jobs De-duplication Level 2).

Employers by Number of Job Openings

The graph below shows the employers with the highest number of job openings advertised online in Moore County, North Carolina on December 05, 2017 (Jobs De-duplication Level 2).



Total # of job orders posted for local employers on www.NCWorks.gov in Moore County: 1,078

Total # of Individuals Served: 682

Total # of Individuals In WIOA Training: 55

Total # of Businesses Served: 399

MORE

Top TEN Occupations by O'Net Code (Moore County)

Start Date: 07/01/2016 - End Date: 06/30/2017

Occupations	Total Top Jobs
Welders, Cutters, and Welder Fitters	363
Heavy and Tractor-Trailer Truck Drivers	244
Production Workers, All Other	186
Registered Nurses	79
Amusement and Recreation Attendants	76
Financial Specialists, All Other	70
Retail Salespersons	60
Customer Service Representatives	60
Farmworkers and Laborers, Crop	59
Waiters and Waitresses	58
Total Job Openings:	**1,255**

What happened in Moore County?

Xzavier Graham began traveling from Moore County to Stanly Community College in August of 2016 to attain his Heavy Equipment Operator Diploma with plans of completing in the summer of 2017. He also had the opportunity to work for four months as a Heavy Equipment Operator/Pipe Layer through an apprenticeship program with State Utility Contractors where he has gained vast hands-on experience constructing highways. Xzavier attained the Heavy Equipment Operator Certificate on May 3, 2017 from Stanly Community College. He had several promising job interviews and offers even before he graduated. Xzavier has recently become employed with Preston Contractors and is applying his knowledge of construction professionally.

Ashley Short is a 24 year old, with one child. She came to us seeking assistance with funding so she could complete her education in the medical field. We met on several occasions and her main objective was that she complete LPN training so that she could gain sustainable employment in order to take care of her daughter and herself. She also shared in our interview that she has always wanted to be a nurse, since she was a little girl. Ashley was employed part-time as a CNA making above minimum wage at (At Home Care Facility) and she was currently enrolled in the nursing program at Central Carolina Community College full time. She worked hard at being a mother, a student, and an employee. Some days things seem a little hectic and she wanted to quit, but she stayed focused and kept her eye on the prize, which was her LPN Diploma. She completed training on May 8, 2017, at Central Carolina Community College, earning her LPN Diploma. Ashley started working for Pine Needle Nursing Home on June 2017 earning an excellent wage. Dedication and hard work paid off because she has completed training and has gained sustainable employment less than a year with a higher salary and benefits.

Paul Sink visited the Moore County NCWorks Career Center in search of employment following a recent layoff and discovered the opportunity to receive training services through the WIOA DW Program. Following an assessment of skills and interests, Paul was excited to begin a new endeavor and enhance his skills in machining at Sandhills Community College. Paul began the Basic Machining program at Sandhills Community College on September 19, 2016 and will complete with certification on March 27, 2017. Paul has done great and is enjoying the chance to receive these critical on-the-job skills. He has been able to practice with various machines, tools, measuring methods, and blueprints.

Paul is no stranger to manufacturing and was also very interested in an opportunity to receive an On the Job Training experience through WIOA to further increase skills, gain experience, and ultimately obtain employment in his training field. WIOA enrolled Paul into his OJT with Longworth Industries on October 31, 2016 as a Cutting Room Operator. Longworth Industries has been very pleased with Paul's growth as a trainee, his positive attitude, and good work ethic. Paul is currently operating a computerized cutting machine while developing skills in production and processing, monitoring, critical thinking, and quality control analysis.

Paul has maintained a productive and gracious attitude for the various supportive services that the WIOA Program has assisted him with throughout his enrollment to assure that he would have a successful outcome. Paul completed his OJT in March of 2017 and was hired as a full -time employee with Longworth Industries. Paul will also complete the Basic Training program at Sandhills Community College on March 27, 2017. Paul has accomplished a great deal in a short period of time, proving that the WIOA program is effective and can be life changing for those who just need the opportunity.

Mahogony Williams came into the NCWorks Career Center seeking employment and training. She is a single mother with two children and had been facing many of life's challenges and financial barriers. Mahogony stated she honestly thought she had to give up her hope of obtaining a college degree and finding meaningful employment following job interview after interview.

Mahagony met with WIOA Staff and was determine eligible and enrolled in training at Sandhills Community College. WIOA Staff assisted her with the cost of tuition, books and supplies to minimize her barrier to education. With her commitment to academic educational training, Mahogony made the Dean's List four (4) semesters in a row, President's List (1) semester and was inducted into the distinguished Phi Theta Kappa Academic Honor Society. In addition, she was selected to be a part of the prestigious Giles Student Leadership Academy at Sandhills Community College— (Each academic department, continuing education division, Student Government Association and athletics department, identifies potential student leaders in their student ranks). Each student selected takes on a role of understanding the obligation and responsibility to pursue a leadership role in life.

Mahogony graduated May 13, 2017, with an Associate in Applied Science, Human Service with Substance Abuse Concentration. She was honored for being in the top 1% of the current student body. Additionally, she has worked part time with Family Promise of Moore County as Evening Manager. Mahogony stated that "WIOA Staff made me believe again, that people do care and my vision and goals do matter. I now have greater confidence in obtaining employment and training in my field of study".

MORE

Appendix C
11/06/2018

WHAT IS A JLUS?

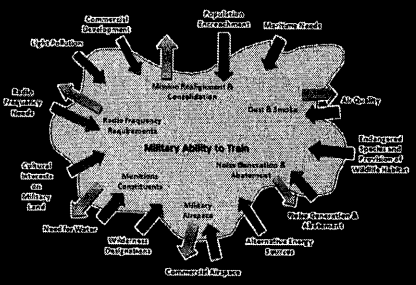
- A study funded by the DoD's Office of Economic Adjustment to help communities and military installations work together in achieving compatible growth and long-term sustainment of the military training mission.

JOINT LAND USE STUDIES 1985 – 2016

130 TOTAL

BENCHMARK

JLUS FOCUS: LAND USE COMPATIBILITY

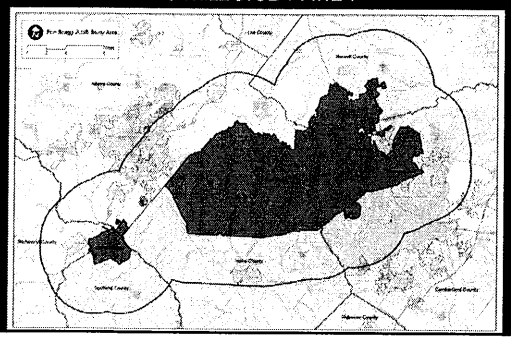


STUDY AREA

- 5 mile Focus Area (around Fort Bragg)
- Counties: Cumberland, Harnett, Hoke, Moore, Richmond and Scotland
- Cities/Towns: Aberdeen, Eastover, Fayetteville, Hoffman, Pinebluff, Pinehurst, Raeford, Spring Lake, Southern Pines, Whispering Pines, Vass.
- Partner Organizations: Fort Bragg, Fort Bragg Regional Alliance, Mid-Carolina COG, NC Department Commerce, NC DEQ, Sustainable Sandhills, The Nature Conservancy, US Fish & Wildlife Service

BENCHMARK

5-MILE STUDY AREA



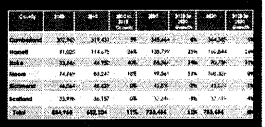
JLUS PROCESS (24 MONTHS)

- **TASK ONE: Project Initiation & Administration**
  - RLUAC Board of Directors Meetings (x7)
  - RLUAC Membership Meetings (x8)
  - Stakeholder Meetings (ongoing)
  - **3 Rounds of Public Presentations**
    - 6 counties each round
      1. Kick-off Presentation (x6)
      2. Interim Findings (x6)
      3. Final JLUS (x6)

BENCHMARK

JLUS PROCESS

- **TASK TWO: Review & Research**
  - Existing plans, reports, studies
  - Review land use policies and ordinances
  - Demographic information
  - Development trends and patterns
  - Environmental constraints
  - Climate resiliency
  - GIS data collection & mapping
  - Presentation of Research Summary (May 2017)



BENCHMARK

JLUS PROCESS

- **TASK THREE: Land Use Compatibility Analysis**
  - Identify land development patterns
  - Identify areas of compatibility/incompatibility
  - Identify future conditions
  - Present Compatibility Analysis
  - Present Interim Findings

BENCHMARK

JLUS PROCESS

- **TASK FOUR: Prepare Draft & Final Study**
  - Prepare Draft Recommendations
  - Prepare Draft Study
  - Final Draft Prepared
  - RLUAC Board of Directors Endorsement
  - Final Presentations

www.rluac.com

- **TASK FIVE: Prepare Implementation Plan**
  - Concurrent with the preparation and review of the Final Draft

BENCHMARK

KEY FINDINGS

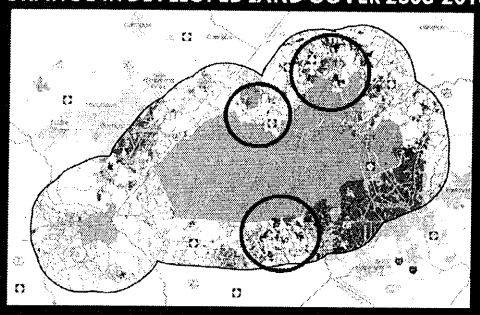
BENCHMARK

CONTINUED POPULATION GROWTH

County	2000	2010	2000 to 2010 Change	2020	2010 to 2020 Change	2030	2020 to 2030 Change
Cumberland	302,963	319,431	5%	345,664	8%	364,385	5%
Harnett	91,025	114,678	26%	138,799	21%	160,844	16%
Hoke	33,646	46,952	40%	58,366	24%	70,738	21%
Moore	74,769	88,247	18%	99,561	13%	108,326	9%
Richmond	46,564	46,639	0%	45,850	(-2%)	45,574	(-1%)
Scotland	35,998	36,157	0%	35,246	(-3%)	33,819	(-4%)
Total	584,965	652,104	11%	723,486	11%	783,686	8%

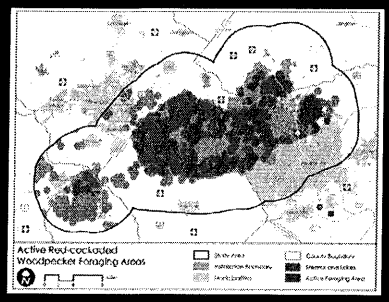
BENCHMARK

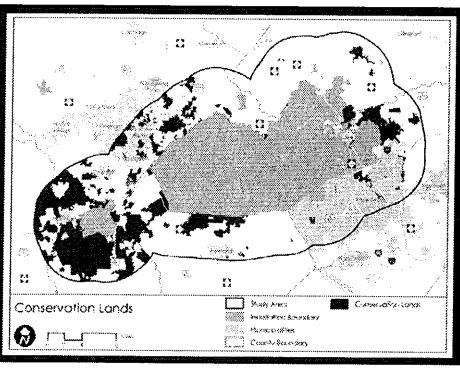
CHANGE IN DEVELOPED LAND COVER 2008-2016

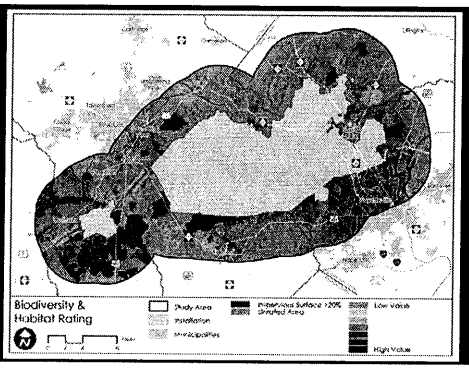


BENCHMARK

NEED TO PROTECT THE LONGLEAF PINE ECOSYSTEM

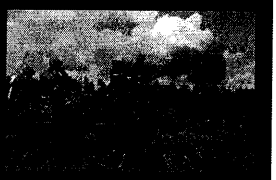


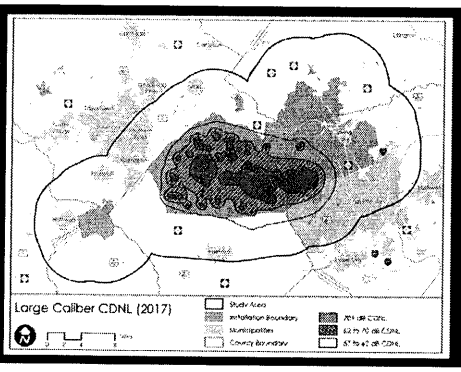


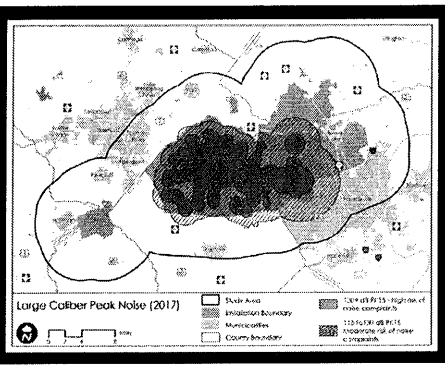


CHANGES IN TRAINING MISSION

- The Army has shifted training from counterinsurgency training to a Decisive Action Training Environment (DATE).
  - An increase in combined arms live fire maneuver training
  - New noise contour study did not reveal any major expansions

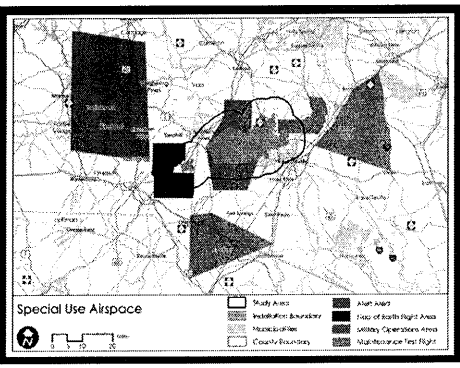


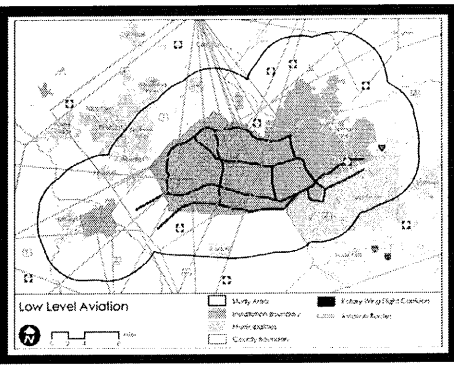


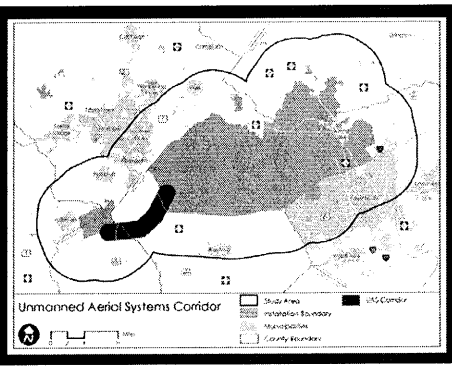


CHANGES IN TRAINING MISSION

- The use of Small Unmanned Aerial Systems (SUAS) and Tactical Unmanned Aerial Vehicles (TUAV)
  - Although not an issue today
    - Need for continued monitoring/management of airspace
    - Potential frequency spectrum challenges with the deployment of new systems



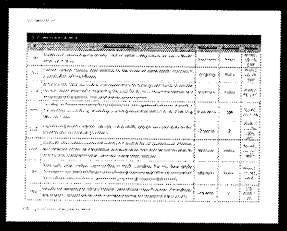




JLUS RECOMMENDATIONS

AREAS OF RECOMMENDATION

- Regional Coordination
- Compatible Growth
- Environmental
- Fort Bragg



BENCHMARK

COMPATIBLE GROWTH

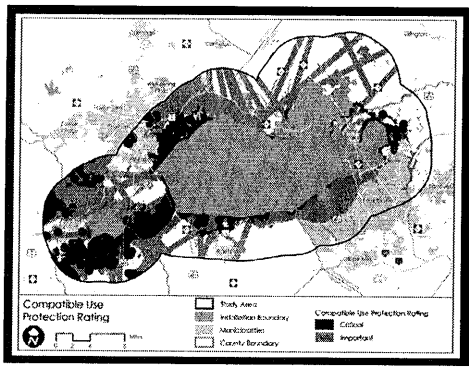
- Compatibility evaluation criteria for "CRITICAL" conservation areas:
  - 130+ dB PK15 Large Caliber Noise Contour
  - 70+ dB CDNL Large Caliber Noise Contour
  - 104+ dB Small Arms Noise Contour
  - 75+ dB ADNL Aviation Noise Contour
  - Clear Zones
  - Accident Potential Zone 1
  - Red Cockaded Woodpecker Active Foraging Areas
  - Areas Located Under: UAS Corridor
  - Wildlife Habitat Connector Areas

BENCHMARK

COMPATIBLE GROWTH

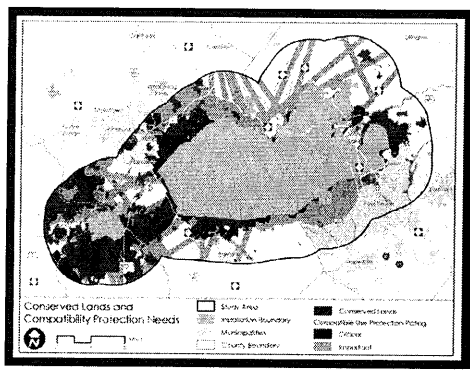
- Compatibility evaluation criteria for "IMPORTANT" conservation areas:
  - 115+ dB PK15 Large Caliber Noise Contour
  - 62+ dB CDNL Large Caliber Noise Contour
  - 87+ dB Small Arms Noise Contour
  - 65+ dB ADNL Aviation Noise Contour
  - Accident Potential Zone 2
  - Areas Located Under: Air Corridors, Aviation Routes
  - Biodiversity / Wildlife Habitat Rating of 7+
  - Within High Quality / Outstanding Resource Waters Area

BENCHMARK



Compatible Use Protection Rating

- Utilizes criteria refined during the JLUS process



Conservation Lands and Compatibility Protection Needs

- Many of the critical areas are now protected
- Compatibility work still remains

JLUS IMPLEMENTATION

PROPOSED IMPLEMENTATION PROJECTS

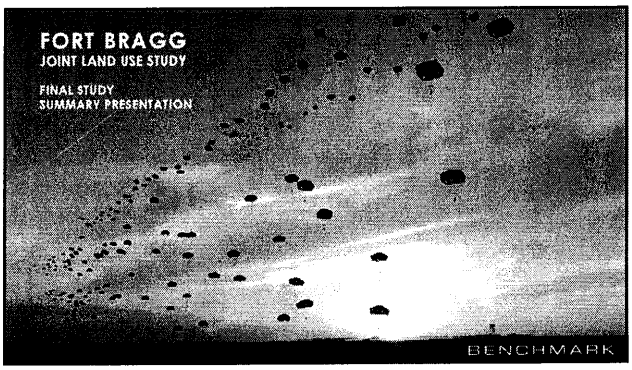
- Updates to Sandhills GIS Database
- RLUAC website update
- RLUAC case management and tracking system
- Local government JLUS comprehensive plan supplements
- Local government compatible use ordinance toolbox
- Local government GIS data assistance
- Comprehensive plan assistance to local governments
- Green Growth Toolbox – local government implementation

BENCHMARK

NEXT STEPS

- RLUAC to work with Mid-Carolina COG on submitting an implementation grant to OEA
  - Typically a 3 month process
  - Focus will be on the 8 recommendations

BENCHMARK



APPENDIX D
11/06/2018

Fiscal Year 2018/2019

	Budget Line Item Number		Budgeted Amount	Increase/ (Decrease)	Revised Budget
	Sheriff/Animal Services - Sinead Donation Fund				
Revenue	24018070 32513	Sinead Donation Fund	990	280	1,270
Expense	24021570 53980	Sinead Donation Fund	990	280	1,270

Approved this 6 day of November, 2018

Catherine Graham
Moore County Board of Commissioners

Laura Williams
Clerk to the Board

COUNTY OF MOORE CORPORATE SEAL NORTH CAROLINA

50001

Fiscal Year 2018/2019

	Budget Line Item Number		Budgeted Amount	Increase/ (Decrease)	Revised Budget
	Sheriff/Animal Services - Donations				
Revenue	24018070 32502	Donations	35,715	744	36,459
Expense	24021570 53922	Donations	68,688	744	69,432

Approved this 6 day of November, 2018

Catherine Graham

Catherine Graham
Moore County Board of Commissioners

COUNTY OF MOORE CORPORATE SEAL NORTH CAROLINA

Laura Williams

Laura Williams
Clerk to the Board

50002

Fiscal Year 2018/2019

	Budget Line Item Number		Budgeted Amount	Increase/ (Decrease)	Revised Budget
	Sheriff/Animal Services - Fix' M Donations				
Revenue	24018070 32515	Fix' M Donations	19,991	930	20,921
Expense	24021570 53979	Fix' M Donations	19,991	930	20,921

Approved this 6 day of November, 2018

Catherine Graham

Catherine Graham
Moore County Board of Commissioners

Laura M Williams

Laura Williams
Clerk to the Board

COUNTY OF MOORE CORPORATE SEAL NORTH CAROLINA

50003

Fiscal Year 2018/2019

	Budget Line Item Number		Budgeted Amount	Increase/ (Decrease)	Revised Budget
	Sheriff - Donations				
Revenue	24018005 30505	Law Enforcement Donations	24,055	100	24,155
Expense	24019505 53922	Donations	24,055	100	24,155

Approved this 6 day of November, 2018

Catherine Graham

Catherine Graham
Moore County Board of Commissioners

Laura M Williams

Laura Williams
Clerk to the Board

COUNTY OF MOORE CORPORATE SEAL NORTH CAROLINA

50004

Fiscal Year 2018/2019

	Budget Line Item Number		Budgeted Amount	Increase/ (Decrease)	Revised Budget
	Sheriff - U.S. Marshal's Service				
Revenue	24032005 36080	Justice Funds	232,841	7,360	240,201
Expense	24019505 53847	Justice Funds	291,757	7,360	299,117

Approved this 6 day of November, 2018

Catherine Graham
Moore County Board of Commissioners

Laura Williams
Clerk to the Board

COUNTY OF MOORE CORPORATE SEAL NORTH CAROLINA

50005

Fiscal Year 2018/2019

	Budget Line Item Number		Budgeted Amount	Increase/ (Decrease)	Revised Budget
	Sheriff - North Carolina Drug Tax Program				
Revenue	24033005 36075	Drug Seizure Funds	979,664	14,761	994,425
Expense	24019505 53828	Drug Seizure Funds	1,020,162	14,761	1,034,923

Approved this 6 day of November, 2018

Catherine Graham
Moore County Board of Commissioners

Laura Williams
Clerk to the Board

COUNTY OF MOORE CORPORATE SEAL NORTH CAROLINA

50006

APPENDIX E
11/06/2018

County of Moore
Local Educational Bonds – 2018 Bond Referendum (Fund 482)
Project Ordinance – Revision #4

Journal 50016

BE IT ORDAINED by the Board of Commissioners, County of Moore, North Carolina, pursuant to North Carolina General Statute § 159-13.2, the following project ordinance is hereby adopted as follows:

Section 1. The capital project authorized is to provide funds for acquiring and constructing New Elementary Schools and improving, expanding and renovating other public school facilities; also will provide funds, for acquiring, constructing, improving, expanding, renovating and equipping community college facilities, including Nursing Education Facilities.

Section 2. The officers and staff of this unit are hereby directed to proceed with the project within the budget contained herein.

Section 3. The following amounts are appropriated for the Local Educational Bonds – 2018 Bond Referendum Capital Project Ordinance:

New Southern Pines Elementary School:

	Budget	Incr./Decr.	Revised Budget
Architect	$ 1,770,000	$ -	$ 1,770,000
Total	**$ 1,770,000**	**$ -**	**$ 1,770,000**

New Pinehurst Elementary School:

	Budget	Incr./Decr.	Revised Budget
Architect	$ 2,453,000	$ -	$ 2,453,000
Pinehurst Modular Classrooms	$ -	$ 2,400,000	$ 2,400,000
Total	**$ 2,453,000**	**$ 2,400,000**	**$ 4,853,000**

New Aberdeen Elementary School:

	Budget	Incr./Decr.	Revised Budget
Construction	$ 27,121,837	$ -	$ 27,121,837
Contingency	$ 675,003	$ -	$ 675,003
Off-Site Sewer	$ 450,000	$ -	$ 450,000
FF&E/Tech	$ 2,439,118	$ -	$ 2,439,118
Testing & Inspection	$ 130,000	$ -	$ 130,000
Cost of Issuance	$ 244,042	$ 30,000	$ 274,042
2018 Aberdeen GO BD Prem	$ 2,412,281	$ (30,000)	$ 2,382,281
Total	**$ 33,472,281**	**$ -**	**$ 33,472,281**

Section 4. The following revenues are anticipated to be available to complete the Local Educational Bonds – 2018 Bond Referendum Project Ordinance:

New Southern Pines Elementary School:

	Budget	Incr./Decr.	Revised Budget
Transfer from Capital Res for Govt Project	$ 1,770,000	$ -	$ 1,770,000
Total	**$ 1,770,000**	**$ -**	**$ 1,770,000**

New Pinehurst Elementary School:

	Budget	Incr./Decr.	Revised Budget
Transfer from Capital Res for Govt Project	$ 2,453,000	$ 2,400,000	$ 4,853,000
Total	**$ 2,453,000**	**$ 2,400,000**	**$ 4,853,000**

New Aberdeen Elementary School:

	Budget	Incr./Decr.	Revised Budget
2018 Aberdeen GO BD Proceeds	$ 31,000,000	$ -	$ 31,000,000
2018 Aberdeen GO BD Prem	$ 2,472,281	$ -	$ 2,472,281
2018 Aberdeen GO Bond Int	$ -	$ -	$ -
Total	**$ 33,472,281**	**$ -**	**$ 33,472,281**

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy the requirements of North Carolina General Statutes, federal regulations and any other applicable laws.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Officer is directed to report the financial status of the project, as requested by the Board of Commissioners.

Section 8. This Project Ordinance shall be entered in the minutes by the Clerk to the Board of Commissioners and within five days after adoption of this Ordinance, copies shall be filed with the finance officer, budget officer and Clerk to the Board of Commissioners.

Adopted this 6th day of November 2018.

Catherine Graham, Chairman
Moore County Board of Commissioners

Laura M. Williams
Clerk to the Board

COUNTY OF MOORE
CORPORATE
SEAL
NORTH CAROLINA

APPENDIX F
11/06/2018

County of Moore
New Courthouse Building (Fund 432)
Capital Project Ordinance – Revision 4

Journal 50008

BE IT ORDAINED by the Board of Commissioners, County of Moore, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the North Carolina General Statutes, the following project ordinance is hereby adopted:

Section 1. The project authorized is the building of a new courthouse.

Section 2. The officers of this unit are hereby directed to proceed with the project within the term of the budget contained herein.

Section 3. The following amount is appropriated for the New Courthouse Building Capital Project:

	Budget	Incr./Decr.	Revised Budget
Architect	$ 944,530	$ 1,555,470	$ 2,500,000
Construction	$ 2,112,611	$ (1,555,470)	$ 557,141
Total	**$ 3,057,141**	**$ -**	**$ 3,057,141**

Section 4. The following revenue is anticipated to be available to complete the New Courthouse Building Capital Project:

	Budget	Incr./Decr.	Revised Budget
Transfer from Capital Reserve for Governmental Projects	$ 90,019	$ -	$ 90,019
Transfers from General Fund	$ 2,967,122	$ -	$ 2,967,122
			$ -
			$ -
Total	**$ 3,057,141**	**$ -**	**$ 3,057,141**

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy the requirements of the funding agency, North Carolina General Statutes, federal regulations, and any other applicable laws.

Section 6. The Finance Officer is directed to report the financial status of the project, as requested by the Board of Commissioners.

Section 7. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 8. This Capital Project Ordinance shall be entered in the minutes by the Clerk to the Board of Commissioners and within five days after adoption of this Ordinance, copies shall be filed with the finance officer, and Clerk to the Board of Commissioners.

Adopted this 6th day of November 2018.

Catherine Graham, Chairman
Moore County Board of Commissioners

Laura M. Williams
Clerk to the Board

COUNTY OF MOORE
CORPORATE
SEAL
NORTH CAROLINA

Appendix G
11/06/2018

Position Classification and Pay Plan

Effective November 10, 2018

Position Title	Grade	Minimum	Step 1	Step 2	Step 3	Step 4	Step 5	Maximum
tified Nursing Assistant I	10	20,124	20,800	21,840	22,834	23,873	24,959	31,200
trition Site Manager	10							
Certified Nursing Assistant II	11	21,130	21,840	22,932	23,975	25,066	26,207	32,760
Community Social Services Assistant	11							
Custodial Worker	11							
MCTS Driver	12	22,187	22,932	24,079	25,174	26,320	27,517	34,398
Office Assistant III	13	23,296	24,079	25,283	26,433	27,636	28,893	36,118
Processing Assistant III	13							
Secretary	13							
Animal Shelter Attendant	14	24,461	25,283	26,547	27,755	29,017	30,338	37,924
Billing & Collections Clerk I	14							
Lead Custodial Worker	14							
Medical Office Assistant	14							
Tax Assistant I	14							
Administrative Secretary	15	25,684	26,547	27,874	29,142	30,468	31,855	39,820
Accounting Clerk IV	15							
Library Technician	15							
Nutrition Coordinator	15							
Office Assistant IV	15							
Processing Assistant IV	15							
Transportation Office Coordinator	15							
Transportation Fleet & Route Coordinator	15							
Billing & Collections Clerk II	16	26,968	27,874	29,268	30,599	31,992	33,447	41,811
In-Home Services Supervisor	16							
Library Program Specialist	16							
ck Driver	16							
ty Field Services Technician	16							
Veterans Services Assistant	16							
Weigh Master	16							
Accounting Clerk V	17	28,316	29,268	30,731	32,129	33,591	35,120	43,902
Backflow and Cross Connection Specialist	17							
Master Control Room Operator	17							
Processing Assistant V	17							
Tax Assistant II	17							
Utility Maintenance Technician I	17							
Water Maintenance Technician I	17							
Water Pollution Control Plant Operator Trainee	17							
Billing & Collections Clerk III	18	29,732	30,731	32,268	33,736	35,271	36,876	46,097
EMT Basic	18							
Equipment Operator	18							
Family Caregiver Advisor	18							
Human Resources Technician I	18							
Income Maintenance Caseworker I	18							
Maintenance Technician	18							
Nutritionist I	18							
Personnel Technician I	18							
Property Assessment Specialist	18							
Public Health Educator I	18							
Tax Assistant III	18							
Utility Maintenance Technician II	18							
eterinary Health Care Technician	18							
er Maintenance Technician II	18							
ater System Operator I	18							

Position Classification and Pay Plan

Effective November 10, 2018

Position Title	Grade	Minimum	Step 1	Step 2	Step 3	Step 4	Step 5	Maximum
Water Pollution Control Plant Lab Technician	18							
Water Pollution Control Plant Operator I	18							
Administrative Assistant I	19	31,219	32,268	33,881	35,423	37,034	38,719	48,401
Assistant Veterans Services Officer	19							
Case Manager	19							
Deputy Register of Deeds II	19							
E911 Telecommunicator	19							
Electrical/Maintenance Technician	19							
Human Resources Placement Specialist	19							
Human Services Coordinator I	19							
Licensed Practical Nurse	19							
Medical Lab Tech I	19							
SEC Volunteer Program Manager	19							
Social Worker I	19							
Telecommunicator	19							
Utility Maintenance Tech III	19							
Water Maintenance Tech III	19							
Water System Operator II	19							
Water Pollution Control Plant Mechanic	19							
Water Pollution Control Plant Operator II	19							
Child Support Agent I	20	32,780	33,881	35,575	37,194	38,886	40,655	50,822
Custodial Supervisor	20							
Deputy Register of Deeds III	20							
Detention Officer	20							
Evidence Technician	20							
Fitness Coordinator	20							
Fleet Maintenance Mechanic	20							
Income Maintenance Caseworker II	20							
Income Maintenance Investigator I	20							
Nutrition/Transportation Manager	20							
SEC Program Coordinator	20							
Substance Abuse Counselor	20							
Water System Operator III	20							
Water Pollution Control Plant Operator III	20							
Accounting Specialist I	21	34,419	35,575	37,354	39,053	40,830	42,688	53,363
Administrative Assistant II	21							
Advanced EMT	21							
Business/Personal Property Appraiser	21							
Cognitive Behavior Intervention Specialist	21							
Delinquent Tax Collector	21							
Detention Deputy Sheriff	21							
Detention Sergeant	21							
E911 Communications Specialist	21							
E911 Training Specialist	21							
Engineering Project Technician	21							
Financial Specialist	21							
Human Resources Technician II	21							
HVAC/Maintenance Technician	21							
Lead Fleet Maintenance Mechanic	21							
Medical Lab Technician II	21							
Natural Resources Administrative Assistant	21							
Nutritionist II	21							
Permitting Technician	21							

Position Classification and Pay Plan

Effective November 10, 2018

Position Title	Grade	Minimum	Step 1	Step 2	Step 3	Step 4	Step 5	Maximum
sonnel Technician II	21							
cords Classification Officer	21							
Senior Maintenance Technician	21							
Tax Mapping Specialist	21							
Telecommunications Supervisor	21							
Title Research & Foreclosure Specialist	21							
Water Pollution Control Plant Operator IV	21							
Assistant Athletics Programs Supervisor	22	36,140	37,354	39,222	41,006	42,872	44,823	56,031
Child Support Agent II	22							
Deputy Sheriff	22							
Human Resources Specialist	22							
Human Services Coordinator II	22							
Income Maintenance Caseworker III	22							
Income Maintenance Investigator II	22							
Landfill Operations Supervisor	22							
Program & Events Coordinator	22							
Public Health Educator II	22							
Register of Deeds Technical Support	22							
Solid Waste Collections Supervisor	22							
Utility Field Services Supervisor	22							
Administrative Officer I	23	37,947	39,222	41,183	43,056	45,015	47,064	58,832
Assistant Register of Deeds	23							
Computer Systems Administrator I	23							
Dental Hygienist I	23							
Elections Technology Specialist	23							
MT Paramedic	23							
rmation Technology Support Specialist I	23							
Lead Child Support Agent	23							
Library Supervisor	23							
Maintenance Supervisor/Collections	23							
Maintenance Supervisor/Distribution	23							
Maintenance Supervisor/Water Quality	23							
Nutritionist III	23							
Real Property Appraiser	23							
Social Worker II	23							
Senior Permitting Technician	23							
Voter Registration Services Coordinator	23							
Water Pollution Control Plant Chief Mechanic	23							
Athletics Programs Supervisor	24	39,844	41,183	43,242	45,209	47,266	49,417	61,774
Building Inspector I	24							
Deputy Sheriff Sergeant	24							
Detective Sergeant	24							
Detention Lieutenant	24							
Human Resources Analyst I	24							
Human Services Coordinator III	24							
Income Maintenance Supervisor II	24							
Information Technology Support Specialist II	24							
Natural Resources Specialist	24							
Paramedic First Class	24							
Planner	24							
Records Sergeant	24							
ior Engineering Project Technician	24							
ior Real Property Appraiser	24							

Position Classification and Pay Plan

Effective November 10, 2018

Position Title	Grade	Minimum	Step 1	Step 2	Step 3	Step 4	Step 5	Maximum
Transport Sergeant	24							
Veterans Services Manager	24							
Water Pollution Control Plant Chief Operator	24							
Water Pollution Control Plant Lab Chemist	24							
Youth Services/Day Reporting Center Supervisor	24							
Child Support Supervisor	25	41,836	43,242	45,404	47,470	49,630	51,888	64,863
Dental Hygienist II	25							
Deputy Fire Marshall	25							
Housing Rehab Program Coordinator	25							
Human Services Planner/Evaluator I	25							
Information Technology Applications Analyst	25							
Paralegal	25							
Paramedic Corporal	25							
Public Health Nurse I	25							
Senior Tax Auditor	25							
Social Worker III	25							
Administrative Officer II	26	43,928	45,404	47,674	49,843	52,111	54,482	68,106
Building Inspector II	26							
Communications Specialist	26							
EMS Captain	26							
Forensic Officer	26							
GIS Programmer Analyst	26							
Human Resources Analyst II	26							
Maintenance Supervisor	26							
Public Information Officer	26							
Quality Assurance/In-Home Services Manager	26							
Social Work Supervisor II	26							
Social Worker Investigative/Assessment & Treatment	26							
Systems Applications Specialist	26							
Tax Collection Supervisor	26							
Tax Customer Service Supervisor	26							
Tax Listing Supervisor	26							
Tax Revaluation Analyst/Coordinator	26							
Accountant	27	46,125	47,674	50,058	52,335	54,717	57,206	71,511
Deputy Sheriff Lieutenant	27							
E911 Communications Manager	27							
Environmental Health Specialist	27							
Human Services Planner/Evaluator II	27							
Information Technology Applications Specialist	27							
Information Technology Office/Communication Specialist	27							
Law Office Manager	27							
Lieutenant NON LEO	27							
Public Health Nurse II	27							
Purchasing Manager	27							
Administrative Services Manager	28	48,431	50,058	52,561	54,952	57,452	60,066	75,087
Building Inspector III	28							
EMS Major	28							
Fire Marshal	28							
Fleet Maintenance Supervisor	28							
Information Technology Network Engineer	28							
Logistics Training Chief	28							
Natural Resources Administrator	28							
Planning Supervisor	28							

Position Classification and Pay Plan

Effective November 10, 2018

Position Title	Grade	Minimum	Step 1	Step 2	Step 3	Step 4	Step 5	Maximum
olic Health Nurse III	28							
Risk & Benefits Manager	28							
Senior Planner	28							
Transportation Manager	28							
Utility Operations Manager	28							
Environmental Health Program Specialist	29	50,852	52,561	55,189	57,700	60,325	63,070	78,841
Income Maintenance Administrator I	29							
Information Technology Server Administrator	29							
Social Work Supervisor III	29							
Soil Scientist I	29							
Solid Waste/Recycling Manager	29							
Deputy Sheriff Captain	30	53,395	55,189	57,948	60,585	63,341	66,223	82,783
Environmental Health Supervisor I	30							
GIS Manager	30							
Social Work Program Manager	30							
Tax Business Systems Analyst	30							
Water Pollution Control Plant Superintendent	30							
Information Technology Applications Manager	31	56,065	57,948	60,845	63,614	66,508	69,534	86,922
Information Technology Network Manager	31							
Permitting & Inspections Supervisor	31							
Social Work Program Administrator I	31							
Tax Collection Division Manager	31							
Tax Listing/Assessing Division Manager	31							
Aging Services Director	32	58,868	60,845	63,888	66,795	69,834	73,011	91,268
Budget Manager/Internal Auditor	32							
d Support Director	32							
rector of Elections	32							
EMS Chief	32							
Parks & Recreation Director	32							
Public Health Nursing Director I	32							
Public Safety Deputy Director	32							
Property Management Director	33	61,811	63,888	67,082	70,134	73,325	76,662	95,832
Assistant County Attorney	34	64,902	67,082	70,436	73,641	76,992	80,495	100,623
Capital Projects Manager	34							
Human Resources Director	34							
County Engineer	35	68,147	70,436	73,958	77,323	80,841	84,520	105,654
Chief Deputy	36	71,554	73,958	77,656	81,189	84,883	88,746	110,937
Physician Extender II	36							
Public Safety Director	36							
Associate County Attorney	37	75,132	77,656	81,539	85,249	89,128	93,183	116,484
Planning Director	37							
	38	78,889	81,539	85,616	89,511	93,584	97,842	122,308
Deputy County Attorney	39	82,833	85,616	89,896	93,987	98,263	102,734	128,423
Finance Director	39							
Information Technology Director	39							
Public Works Director	39							
Health Director	40	86,975	89,896	94,391	98,686	103,176	107,871	134,845
Social Services Director	40							
	41	91,323	94,391	99,111	103,620	108,335	113,264	141,587
ssistant County Manager	42	95,890	99,111	104,066	108,801	113,752	118,928	148,666

Position Classification and Pay Plan

Effective November 10, 2018

Position Title	Grade	Minimum	Step 1	Step 2	Step 3	Step 4	Step 5	Maximum
	43	100,684	104,066	109,269	114,241	119,439	124,873	156,099
	44	105,719	109,270	114,734	119,954	125,412	131,118	163,904
	45	111,004	114,733	120,470	125,951	131,682	137,673	172,100

Appointed and Elected Officials

Title	Grade	Salary Range	
Clerk To The Board	60	55,000	88,000
Tax Administrator	61	74,000	118,400
County Attorney	62	112,000	179,200
County Manager	63	120,000	192,000
Register of Deeds	70	65,000	104,000
Sheriff	71	80,000	128,000

Special Non-Salaried Classifications

Title	Grade	Rate of Pay
Compactor Operator	80	9.20 per hour
Groundskeeper	81	12.33 per hour
Seasonal Maintenance	82	9.20 per hour
Election Worker	83	Rate set by Elections Board
Intern	84	Rate set by Department
Grant Funded Position - Position title set by grant	85	Rate set by Grant
Public Safety Technician	86	18.40 per hour
Recreation - Basketball, Multiple Referees	87	16.40 per game
Recreation - Basketball, Single Referee	88	21.86 per game
Recreation - Football Referee	89	16.40 per game
Recreation - Soccer Referee	90	16.40 per game
Recreation - Adult Softball Umpire	91	19.68 per game
Recreation - Coach Pitch Umpire	92	16.40 per game
Recreation - Jr. League Umpire	93	32.80 per game
Recreation - Little League Umpire	94	19.68 per game
Recreation - Tee Ball Umpire	95	16.40 per game
Recreation - Youth Softball Umpire	96	19.68 per game
Recreation - Open/Close Facilities	97	16.40 per day
Recreation - Scorekeeper	98	10.94 per game
Recreation - Concession Worker	99	7.69 per hour
Recreation - Lead Concession Worker	100	8.46 per hour
Recreation - Concession Manager	101	9.31 per hour

On Call Pay

Non-Exempt Employees Only

Day	Rate Per Day
Monday thru Thursday	10.00
Friday, Saturday and Sunday	20.00
County Observed Holiday	30.00

Shift Premium

E911 Telecommunicator and Telecommunicator	6:00 pm to 6:00 am work shift	75¢ per hour
Master Control Room Operator	6:00 pm to 6:00 am work shift	75¢ per hour

APPENDIX H
11/06/2018

RESOLUTION ADOPTING THE PROPOSED MOORE COUNTY COMPREHENSIVE TRANSPORTATION PLAN FOR THE COUNTY OF MOORE, NORTH CAROLINA

The following resolution was offered by Commissioner Quis, seconded by Commissioner Gregory, and, upon being put to a vote, was carried 5-0 on the 6 day of November, 2018.

WHEREAS, the County of Moore has been actively working with municipalities, the Triangle Rural Planning Organization, and the North Carolina Department of Transportation to develop a transportation plan for Moore County; and

WHEREAS, the County of Moore and the Department of Transportation are directed by North Carolina General Statutes 136-66.2 to reach agreement for a transportation system that will serve present and anticipated volumes of traffic; and

WHEREAS, the County of Moore used the 2013 Moore County Land Use Plan as its current and qualifying land development plan, which is based on North Carolina General Statutes 136-66.2; and

WHEREAS, it is recognized that the proper movement of traffic within and through the County of Moore is a highly desirable element of the comprehensive plan for the orderly growth and development of the Town; and

WHERAS, after full study of the plan and following public hearing, the County Board of Commissioners feels it to be in the best interest of the County of Moore to adopt the portion of the Moore County Comprehensive Transportation plan; that is within their planning jurisdiction; and endorse the balance of the plan, pursuant to General Statutes 136-66.2; and

NOW THEREFORE, BE IT RESOLVED that the County of Moore hereby adopts the Moore County Comprehensive Transportation Plan maps, dated May 17,2018, that is within its planning jurisdiction. This recommendation is hereby submitted to the Triangle Rural Planning Organization for endorsement and the North Carolina Board of Transportation for its subsequent adoption.

I, Laura M. Williams, Clerk to the County of Moore, North Carolina, hereby certify that the above is a true and correct copy of the excerpts from the minutes of the Commissioners Meeting of the County of Moore. WITNESS my hand and the official seal of the County of Moore this the 6 day of November, 2018.

Catherine Graham, Chair
Moore County Board of Commissioners

ATTEST:

Laura Williams, Clerk to the Board
Moore County Board of Commissioners

COUNTY OF MOORE CORPORATE SEAL NORTH CAROLINA

PLEASE SEND 1 ORIGINAL SIGNED COPY TO:

Scott Walston, PE
1554 Mail Service center
Raleigh, NC 27699-1554

NORTH CAROLINA
Department of Transportation

Moore County Comprehensive Transportation Plan Update

November 6, 2018

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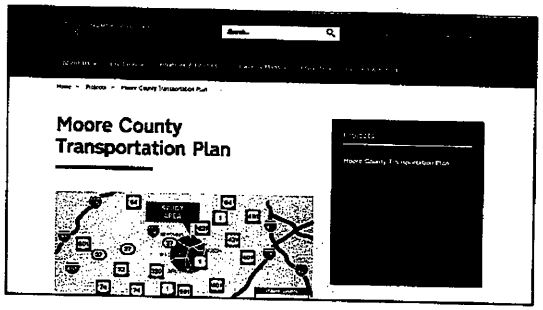
ncdot.gov

ncdot.gov Website (top)

New website https://www.ncdot.gov/projects/moore-transportation-plan



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Comprehensive Transportation Plan Overview

- Is a Long-Range, multimodal transportation plan (highway, public transportation/rail, bicycle and pedestrian).
- Is developed cooperatively with NCDOT, the RPO/MPO, County and Municipal stakeholders.
- Emphasizes the local land development plan as well as community and statewide goals such as the protection of Strategic Corridors.
- Is only a **Concept Plan**.
- Is not fiscally constrained.

It is important to note that CTP proposals are Concepts and any project will go through a rigorous environmental process before final alignments or designs can be determined.

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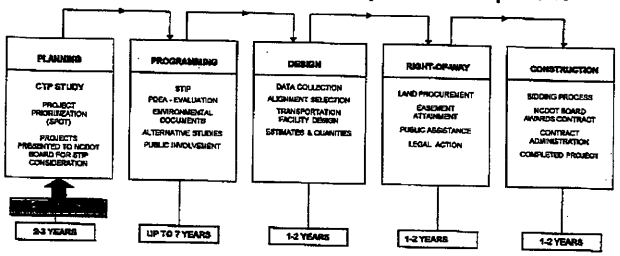
Typical Stages of NCDOT Project Development



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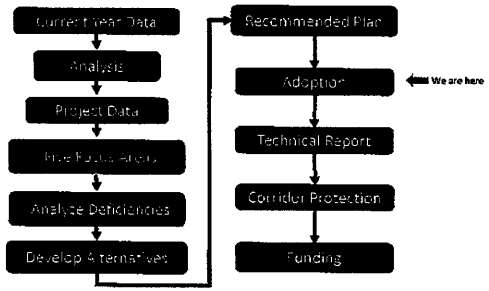
Moore County CTP Process



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Highway Proposal Sheets – first sheet

2018 MOORE COUNTY CTP HIGHWAY PROPOSALS

Proposal ID	Name	Section	Description / Comment	Proposed Cross Section	CTP	Type	Area
1	US 1 Synchronized Street	Rockford Road (SR 1112) – Old US 1	Project addresses current and future congestion issues. Section approved as part of US 1 Focus Area. Funded TIP Project (U-5915), with construction scheduled for FY 2020.	4 Lane Divided (since turns synchronized street, 6 Lane Divided Synchronized Street option here)	Southern Moore Improvement		Aberdeen Southern Area
2	US 1 (Pinehurst)	US 1 Alt (south of SR 1133) to Richmond County line	Add median to address safety and operational concerns and create a consistent divided cross section on US 1 throughout the county.	4 Lane Divided Boulevard	Southern Moore Improvement		Pinehurst
3	Western Connector	NC 211 - US 1	Multiple divided facility, part on new location and part using existing roads, connecting NC 211 west of Pinehurst to US 1 south of Aberdeen. Project preserves relief to congested corridors on NC 5, NC 211, and US 15-501 by providing an alternate route. Project was discussed as part of Western Connector Focus Area discussions. Project was scored in STI Prioritization 4.0. Costs be segmented when funded.	4 Lane Divided, Expressway / Boulevard	Southern Moore Improvement, Expressway Recommendation		Cross Pinehurst, Southern Pinehurst
4	US 15-501 and Pinehurst Traffic Circle Improvements	Page Road (SR 1208) - Visit Gilmore Lane (SR 1905), including traffic circle	Improvements to traffic circle, approaches, and intersections. Project scored in STI Prioritization 4.0 and included as state funding feb. 15-5876 (TIP)	4 Lane Divided Boulevard	Southern Moore Improvement		County Pinehurst Southern Area
5	US 15/301 Synchronized Street	US 1 - Brucewood Road	4 lane synchronized street, TIP Project (U-5914) with construction in FY 2020	4 Lane Divided Synchronized Street	Southern Moore Improvement		Southern County Pinehurst Vicinity Area
6	US 15/501	Page Road (SR 1208) - Carthage	Address current and future congestion. Scored in STI Prioritization 4.0	4 Lane Divided Boulevard	Southern Moore Improvement		Carthage County Pinehurst
7	US 15/501	Visit Gilmore Road (SR 1905) - Silverwood Road	Address current and future congestion. Fills short gap between projects U-3614 and U-5914, includes intersection improvements with Morganton.	4 Lane Divided Boulevard	Southern Moore Improvement		County Pinehurst Southern Area
8	US 15/501	US 1 - Hoke County	Address future congestion. Scored in STI Prioritization 4.0.	4 Lane Divided Boulevard	Southern Moore Improvement		Southern County
9	NC 5 Modernization	US1 - Pinehurst Limits	Add turn lanes and shoulders for congestion. Funded TIP Project (U-5750) with tentative schedule for FY 2025.	2-3 lanes	Major Thoroughfare Needs Improvement		Aberdeen County Pinehurst

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Highway Proposal Sheets – final sheet

2018 MOORE COUNTY CTP HIGHWAY PROPOSALS

Proposal ID	Name	Section	Description / Comment	Proposed Cross Section	CTP	Type	Area
37	Morganton Road Interchange	Morganton Road (SR 1205) @ US 15/501	Construct interchange	Interchange	Planned Interchange		Pinehurst

This number is a proposal ID. It corresponds to the Highway Map and does not imply a priority order

40	Western Truck Route	NC 24/27 near Robbins to US 1 south of Pinehurst	Consider a different route other than or in addition to the Pinehurst Bypass and Western Connector to address truck traffic. May require coordination with adjoining local jurisdictions and Counties	2 lanes	Undefined		Undefined

Note: Proposal #40 was added at the August 28, 2018 Moore County Transportation Committee Meeting and not shown on CTP maps

Definitions / Abbreviations

Notes = Highway improvement, Scenic Improvement, Highway & Scenic improvements, Public Transportation improvement, Rail improvement, Pedestrian improvement, Bicycle & Pedestrian improvements, Safety improvements

Cross Sections = All (Freeway), Modified F1 (Expressway/Boulevard), Modified A-2 (Expressway/Boulevard), B1 (Major/Major Thoroughfare Inside Town), Modified B-4 (Boulevard/Major Thoroughfare Outside Town), Modified H-1 (Minor Thoroughfare Inside Town), Modified H-2 (Minor Thoroughfare Outside Town), B-3 (Minor Thoroughfare), H (Minor Thoroughfare)

COA = Control of Access – adjacent land access is not allowed, ROW = Right-of-Way

PAB = Planning Area Boundary (PAB N = PAB North, PAB S = PAB South)

Rd = Road; St = Street; Ave = Avenue; Blvd = Boulevard, Ln = Lane (usually 12 feet wide), Dir = Divided (usually with a median)

Alt = Alternate route, Co = County, Ch. = City limits (NC, = North C., SC, = South C.)

Freeway = Full control of access facility (no driveways) with overpasses only or interchanges

Expressway = Limited/No driveway access encouraged with overpasses or interchanges or interchanges

Boulevard = Limited driveways allowed but access may be restricted to right-in/right-out, major driveways may be allowed full movements

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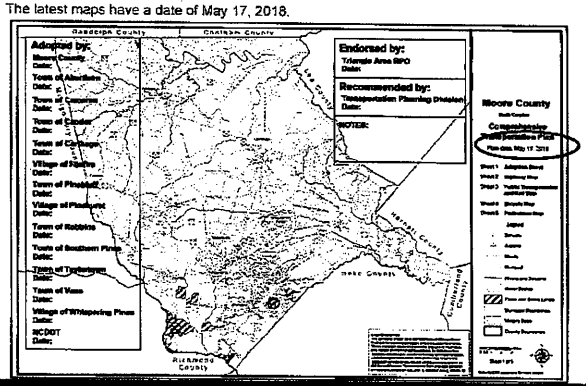
Draft Maps – Cover Sheet

The latest maps have a date of May 17, 2018.



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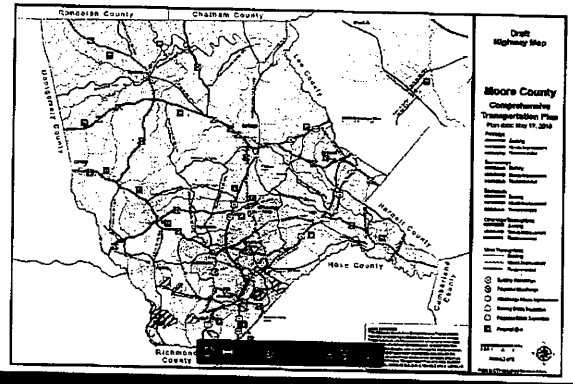
Highway Maps



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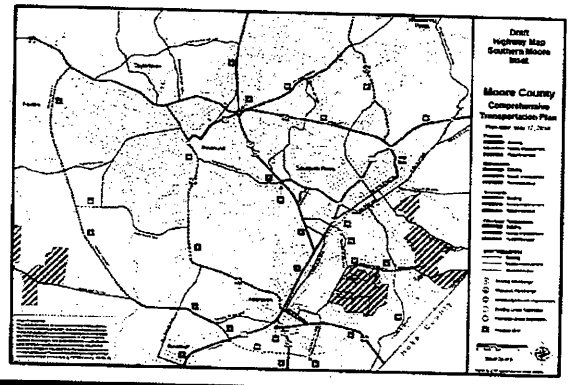
Highway Maps



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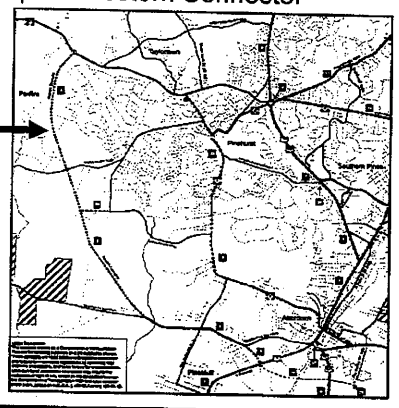
Highway Maps – Western Connector

Not funded

Concept subject to change due to environmental study

It's up to local communities to help protect transportation corridors



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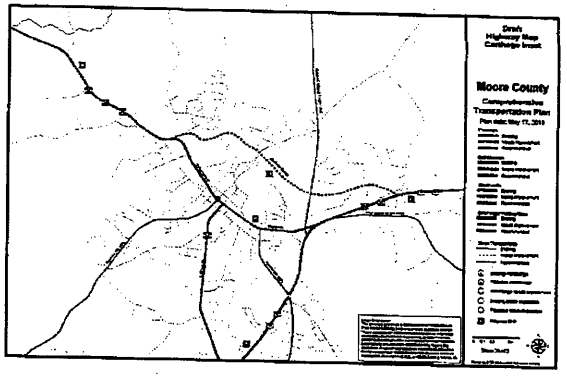
Highway Maps



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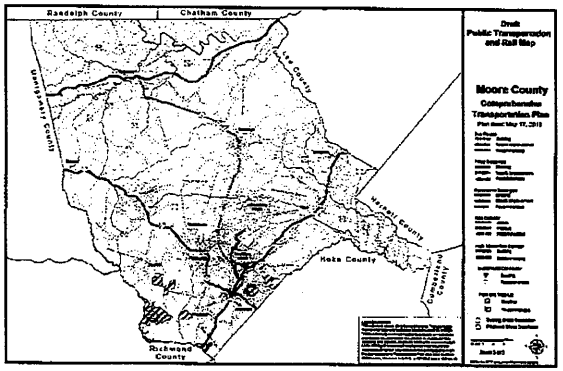
Public Transportation (3)



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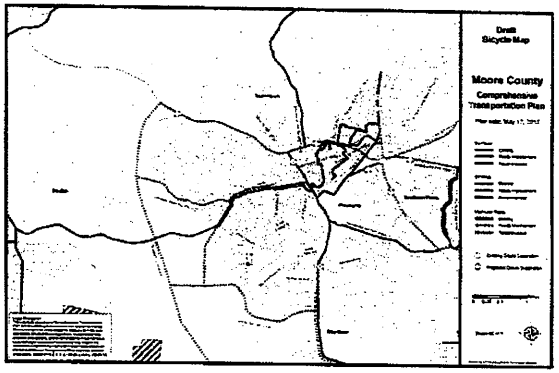
Bicycle Map (4B)



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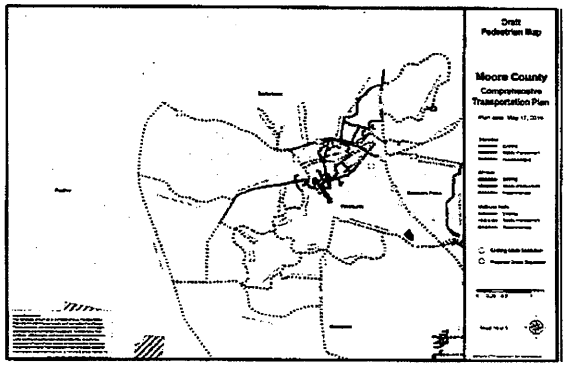
Pedestrian Map (5B)



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Local Adoption Process

§ 136-66.2. Development of a coordinated transportation system and provisions for streets and highways in and around municipalities. (EXCERPTS)

(b) After completion and analysis of the plan, the plan shall be adopted by both the governing body of the municipality or MPO and the Department of Transportation as the basis for future transportation improvements in and around the municipality or within the MPO. The governing body of the municipality and the Department of Transportation shall reach agreement as to which of the existing and proposed streets and highways included in the adopted plan will be a part of the State highway system and which streets will be a part of the municipal street system.

(b1) The Department of Transportation may participate in the development and adoption of a transportation plan or updated transportation plan when all local governments within the area covered by the transportation plan have adopted land development plans within the previous five years. The Department of Transportation may participate in the development of a transportation plan if all the municipalities and counties within the area covered by the transportation plan are in the process of developing a land development plan. The Department of Transportation may not adopt or update a transportation plan until a local land development plan has been adopted. A qualifying land development plan may be a comprehensive plan, land use plan, master plan, strategic plan, or any type of plan or policy document that expresses a jurisdiction's goals and objectives for the development of land within that jurisdiction.

(b2) The municipality or the MPO shall provide opportunity for public comments prior to adoption of the transportation plan.

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Adoption of plan is requested

Minimum Requirements

1) Adopt the portion of the Moore County CTP map (refer to date on current map, like May 17, 2018) within your planning jurisdiction

2) State the relevant Land Development Plan for your area

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Local Adoptions (in progress)

Aberdeen	9/24
Cameron	10/23
Candor	10/1
Carthage	
Foxfire	
Moore County	
Pinebluff	
Pinehurst	10/23
Robbins	9/12
Southern Pines	10/9
Taylortown	
Vass	9/10
Whispering Pines	10/10

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Tentative Schedule (revised)

August 29, 2018 – MCTC endorsed plan

September – December 2018 – Municipal and county adoptions

February, 2019– Triangle Rural Planning Organization (TARPO) endorsement

March, 2019 – NC Board of Transportation adoption

April, 2019 – Report finalized, printed and distributed.

****Assumes no major local changes and consent to move forward.

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Questions?

Scott Walston, PE
swalston@ncdot.gov
919-707-0941

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2018 MOORE COUNTY CTP HIGHWAY PROPOSALS

Proposal ID	Name	Section	Description / Comment	Proposed Cross Section	CTP	Type	Area
1	**US 1 Synchronized Street**	Roseland Road (SR 1112) - Old US 1	Project addresses a current and future congestion issue. Solution agreed-to as part of US 1 Focus Area. Funded TIP Project (U-5815), with construction scheduled for FY 2020	4 Lane Divided (short term) Synchronized Street, 6 Lane Divided Synchronized Street (long term)	Boulevard Needs Improvement		Aberdeen Southern Pines
2	**US 1 (Pinebluff)**	US 1 Alt (south of SR 1133) to Richmond County line	Add median to address safety and operational conerns and creates a consistent divided cross section on US 1 thoroughout the county.	4 Lane Divided Boulevard	Boulevard Needs Improvement		Pinebluff
3	**Western Connector**	NC 211 - US 1	Multilane divided facility, part on new location and part using existing roads, connecting NC 211 west of Pinehurst to US 1 south of Aberdeen. Project provides relief to congested corridors on NC 5, NC 211, and US 15-501 by providing an alternate route. Project was discussed as part of Western Connector Focus Area discussions. Project was scored in STI Prioritization 4.0. Could be segmented when funded.	4 Lane Divided Expressway / Boulevard	Boulevard Needs Improvement, Expressway Recommended		County Pinehurst Aberdeen Foxfire
4	**US 15-501 and Pinehurst Traffic Circle Improvements**	Page Road (SR 1208) - Voit Gilmore Lane (SR 1905), including traffic circle	Improvements to traffic circle, approches, and intersections. Project scored in STI Prioritization 4.0 and included in draft funding list. U-5976 (draft)	4 Lane Divided Boulevard	Boulevard Needs Improvement		County Pinehurst Southern Pines
5	**US 15/501 Synchronized Street**	US 1 - Brucewood Road	4 lane synchronized street, TIP Project (U-5814) with constuction in FY 2020	4 Lane Divided Synchronized Street	Boulevard Needs Improvement		Aberdeen County Pinehurst Southern Pines
6	**US 15/501**	Page Road (SR 1208) - Carthage	Address current and future congestion. Scored in STI Prioritization 4.0	4 Lane Divided Boulevard	Boulevard Needs Improvement		Carthage County Pinehurst
7	**US 15/501**	Voit Gilmore Road (SR 1905) - Brucewood Road	Address current and future congestion. Fills short gap between projects U-5814 and U-5976. Includes intersection improvements with Morganton.	4 Lane Divided Boulevard	Boulevard Needs Improvement		County Pinehurst Southern Pines
8	**US 15/501**	US 1 - Hoke County	Address future congestion. Scored in STI Prioritization 4.0.	4 Lane Divided Boulevard	Boulevard Needs Improvement		Aberdeen County
9	**NC 5 Moderization**	US1 - Pinehurst Limits	Add turn lanes and shoulders for congestion. Funded TIP Project (U-5756) with tentative schedule for FY 2025.	2-3 lanes	Major Thoroughfare Needs Improvement		Aberdeen County Pinehurst

2018 MOORE COUNTY CTP HIGHWAY PROPOSALS

Proposal ID	Name	Section	Description / Comment	Proposed Cross Section	CTP	Type	Area
10	**NC 24/27 Widening**	Carthage Byway - Montgomery County	Improve access to Mega Park. Scored in STI Prioritization 4.0. Economic Development.	4 Lane Divided Boulevard	Boulevard Needs Improvement		Robbins Carthage County
11	**NC 24/27 Widening (Monroe Street)**	Carthage Circle - US 15/501	3 lane section with curb/gutter and bike/ped improvements. Funded TIP (U-3628) with construction in FY 2023.	3 lanes	Major Thoroughfare Needs Improvement		Carthage
12	**NC 73 Realignment**	At NC 211	Two lane relocation of NC 73 to eliminate offset intersections. Funded TIP (R-2807) with construction in FY 2020.	2 lanes	Major Thoroughfare Recommended		County
13	**NC 211 Widening**	NC 73 -Holly Grove School Road (SR 1241)	Funded TIP Project (R-5726) scheduled for FY 2020.	4 Lane Divided Boulevard	Boulevard Needs Improvement		County
14	**NC 211 Widening**	Holly Grove School Road (SR 1241) - Montgomery County	Would complete gap in multilane section between funded project R-5726 and existing US 220 freeway. Project was scored in STI Prioritization 4.0.	4 Lane Divided Boulevard	Boulevard Needs Improvement		Candor County
15	**NC 211 Widening**	US 15/501 - Hoke County	Address current and future capacity issue. Funded TIP Project (R-5709), with construction for FY 2025. Includes realignment of Indiana Avenue to Carolina Road.	4 Lane Divided Boulevard	Boulevard Needs Improvement		Aberdeen County
16	**NC 690 Moderization**	US 1 - Cumberland County	Add turn lanes where needed, straighten some curves, intersection improvements. TIP Project R-5824.	2 lanes	Major Thoroughfare Needs Improvement		County Vass
17	**Airport Road Widening**	NC 2 - NC 22	Construct 4 lane divided boulevard	4 Lane Divided Boulevard	Boulevard Needs Improvement		County Pinehurst
18	**Carthage Byway**	NC 22/24/27 - NC 24/27	Two lane facility on new location to remove through traffic from downtown Carthage, possibly built on a four-lane right-of-way. Focus area agreement.	2 lanes	Major Thoroughfare Recommended		Carthage County
19	**NC 2 (Midland Road) Improvements**	Traffic Circle - US 1	Various improvements including median, turn lane, intersection/interchange improvements, and address safety and operational issues. Improvements to US 1 interchange funded in TIP as W-5708B	4 Lane Divided Boulevard	Boulevard Needs Improvement		County Pinehurst Southern Pines
19A	**NC 2 (Midland Road) Improvements**	US 1 - Clark Street (SR 2032)	Road Diet, one lane each direction (divided) plus bike lanes	2 lanes with bike lanes	Boulevard Needs Improvement		Southern Pines

2018 MOORE COUNTY CTP HIGHWAY PROPOSALS

Proposal ID	Name	Section	Description / Comment	Proposed Cross Section	CTP	Type	Area
20	**Western Connector Extension**	US 1 - US 15/501 @ Pee Dee Road (SR 2063)	Construct 2 lane facility on new location to connect the Western Connector to NC 211 and US 15/501. Recommend reserving 4 lanes of right of way. The local preference is to build this after the Western Connector is constructed.	2 lanes	Minor Thoroughfare Recommended		Aberdeen County
21	**Broad Street (SR 2035) - Poplar Street (SR 2055) Connection**	Broad Street (SR 2035) - Poplar Street (SR 2055)	Connection between Broad St in Southern Pines and Poplar St in Aberdeen, to allow local traffic an alternative to US 1. Uses some existing segments of old Broad Street.	2 lanes	Minor Thoroughfare Recommended		Aberdeen Southern Pines
22	**US 15/501**	Carthage - Lee County Line	Improve to four lane divided boulevard	4 Lane Divided Boulevard	Boulevard Needs Improvement		Carthage County
23	**NC 5**	Pinehurst Section	Intersection/turn lane Improvements	Intersections	Major Thoroughfare Needs Improvement		Pinehurst
24	**Pee Dee Road (SR 2063)**	At sharp curve	Straighten sharp curve to improve safety for increased traffic. Will be needed after construction of Western Connector and Extension.	2 lanes	Minor Thoroughfare Recommended		Aberdeen County
25	**Carolina Road (SR 1214) - Quewhiffle Road (SR 2103/1235) Connection**	Carolina Road (SR 1214) to Quewhiffle Road (SR 2103/1235)	Construct 2 lane facility. This recommendation is a potential emergency access that was identified through fire-rescue authorities, and will be beneficial to Hoke County. Hoke County just adopted a CTP, with NC Board of Transportation adoption on June 29. To add this recommendation to the CTP, Hoke County will need to admend their plan.	2 lanes	Minor Thoroughfare Recommended		Hoke County County
26	**McCaskill Road Realignment (SR 1838)**	At 15/501	Realign with NC 73	2 lanes	Minor Thoroughfare Recommended		County
27	**NC 22**	NC 2 - US 15/501	Add turn lanes where needed, modernization where needed due to development pressures.	2 lanes with turn lanes at major intersections	Major Thoroughfare Recommended		Carthage County Southern Pines Whispering Pines
28	**North Moore Road (SR ~~1410~~ 1470)**	North Moore High School - Lakey Siding Road (SR 1479)	Add turn lanes to improve access and congestion when school is in session	3 lanes	Minor Thoroughfare Needs Imrpovement		Robbins County

2018 MOORE COUNTY CTP HIGHWAY PROPOSALS

Proposal ID	Name	Section	Description / Comment	Proposed Cross Section	CTP	Type	Area
29	**Indiana Avenue (SR 2075)**	NC 211 - Fort Bragg Road (SR 2074)	Modernization, truck traffic	2 lanes	Minor Thoroughfare Needs Imrpovement		Aberdeen Southern Pines County
30	**Fort Bragg Road (SR 2074)**	Indiana Avenue (SR 2075) - Bethesda Road (SR 2074)	Modernization, truck traffic	2 lanes	Minor Thoroughfare Needs Imrpovement		Aberdeen Southern Pines County
31	**Bethesda Road (SR 2074)**	Fort Bragg Road (SR 2074)- Saunders Boulevard (SR 2053)	Modernization, truck traffic	2 lanes	Minor Thoroughfare Needs Imrpovement		Aberdeen Southern Pines County
32	**Saunders Boulevard (SR 2053)**	Bethesda Road (SR 2074) - US 1	Modernization, truck traffic	2 lanes	Minor Thoroughfare Needs Imrpovement		Aberdeen Southern Pines County
33	**NC 24/27**	Near Cameron Elementary School	Add turn lanes to improve access and congestion when school is in session	3 lanes	Minor Thoroughfare Needs Imrpovement		Cameron
34	**Union Church Road (SR 1805)**	Grady Road (SR 1803) - Viking Drive (west) (SR 1883)	Add turn lanes to improve access and congestion when Union Pines High School is in session	3 lanes	Minor Thoroughfare Needs Imrpovement		County Carthage
35	**NC 705**	NC 24/27 - Randolph County Line	Add turn lanes where needed. Economic Development	2 lanes	Major Thoroughfare Needs Imrpovement		County Robbins
36	**Linden Road Extension**	Western Connector (proposed) - Linden Road	Construct two lane connector on new location to provide local access to the Western Connector	2 lanes	Minor Thoroughfare Recommended		County Pinehurst
37	**Roseland Road Extension**	US 1 - US 15/501 @ NC 211	Construct two lane connector on new location to elimiate dog-leg movement	2 lanes	Minor Thoroughfare Recommended		Aberdeen
38	**US 1 Synchronized Street**	NC 2 (Midland Road) - Camp Easter Road (SR 1853)	Construct synchronized street to improve safety and possible future delay in the area.	4 Lane Divided Synchronized Street	Major Thoroughfare Needs Imrpovement		County Southern Pines

2018 MOORE COUNTY CTP HIGHWAY PROPOSALS

Proposal ID	Name	Section	Description / Comment	Proposed Cross Section	CTP	Type	Area
39	**Morganton Road Interchage**	Morganton Road (SR 1205) @ US 15/501	Constuct interchage	Interchange	Proposed Interchange		Pinehurst

This number is a proposal ID. It corresponds to the Highway Map and does not imply a priority order

40	**Western Truck Route**	NC 24/27 near Robbins to US 1 south of Pinebluff	Consider a different route other than or in addition to the Pinehurst Bypass and Western Connector to address truck traffic, may require coordination with adjoining local jurisdictions and Counties.	2 lanes	Undefined		Undefined

Note: Proposal #40 was added at the August 29, 2018 Moore County Transportation Committee Meeting and not shown on CTP maps

Definitions / Abbreviations:

Modes = Highway improvement, - Bicycle improvement, Highway & Bicycle improvements, - Public Transportation improvement, - Rail improvement, - Pedestrian improvement, - Bicycle & Pedestrian improvements, - Safety Improvements

Cross-Sections = A6 (Freeway), Modified F1 (Expressway/Boulevard), Modified E-2 (Expressway/Boulevard), B1 (Boulevard/Major Thoroughfare Inside Town), Modified B-1 (Bouldevard/Major Thoroughfare Outside Town), Modified H-1 (Minor Thoroughfare Inside Town), Modified H-2 (Minor Thoroughfare Outside Town), B-3 (Minor Thoroughfare), B-4 (Minor Thoroughfare), K (Minor Thoroughfare)

COA = Control of Access - adjacent land access is not allowed; ROW = Rights-of-way
PAB =Planning Area Boundary (PAB N = PAB North, PAB S = PAB South)
Rd = Road; St = Street; Ave = Avenue; Blvd = Boulevard; Ln = Lane (usually 12 feet wide); Div = Divided (usually with a median)
Alt = Alternate route; Co = County; CL = City limits (NCL = North CL, SCL = South CL)
Freeway = Full control of access facility (no driveways) with entrances only at interchanges
Expressway = Limited/No driveway access encouraged with entrances at intersections or interchanges
Boulevard = Limited driveways allowed but access may be restricted to right-in/right-out, major driveways may be allowed full movements

APPENDIX I
11/06/2018

REAFFIRMATION OF THE 2013 LAND USE PLAN

The following resolution was offered by Commissioner Quis, seconded by Commissioner Gregory, and, upon being put to a vote, was carried 5-0 on the 6 day of November, 2018.

WHEREAS, the County of Moore adopted the Land Use Plan in 2013; and

WHEREAS, the 2013 Land Use Plan has served as the County's land use plan for the development of the 2018 Moore County Comprehensive Transportation Plan, and remains in effect pending development and adoption of a new land use plan; and

WHEREAS, in 2013, the County used the latest census, local data, and the goals and objectives of the 2013 Land Use Plan to project their land use through the year 2030 for the travel demand model that was used in the Comprehensive Transportation Plan process; and

WHEREAS, The Board of Commissioners is considering adoption of the portion of the 2018 Moore County Comprehensive Transportation Plan that is within the County's jurisdiction; and

WHEREAS, it is provided by N.C. General Statue. §136-66.2(b1) that the "*Department of Transportation may participate in the development and adoption of a transportation plan or updated transportation plan when all local governments within the area covered by the transportation plan have adopted land development plans within the previous five years,*" ; and

WHEREAS, the N.C. Department of Transportation has indicated that this requirement will be satisfied upon adoption by the Board of Commissioners of a resolution reaffirming the 2013 Land Use Plan;

THEREFORE BE IT RESOLVED THAT, The County of Moore hereby reaffirms the 2013 Land Use Plan as its qualifying land development plan to satisfy N.C. General Statue. §136-66.2; and

FURTHERMORE, the 2013 Land Use Plan shall remain in effect until such time the Board of Commissioners resolves otherwise.

I, Laura M. Williams, Clerk to the County of Moore, North Carolina, hereby certify that the above is a true and correct copy of the excerpts from the minutes of the Commissioners Meeting of the County of Moore. WITNESS my hand and the official seal of the County of Moore this the 6 day of November, 2018.

Catherine Graham, Chair
Moore County Board of Commissioners

ATTEST:

Laura Williams, Clerk to the Board
Moore County Board of Commissioners

COUNTY OF MOORE
CORPORATE
SEAL
NORTH CAROLINA

APPENDIX J
11/06/2018

PROJECT BUDGET ORDINANCE
Project Airfield Drainage System Rehabilitation Construction
Project # 36244.57.12.1

BE IT ORDAINED, by the Moore County Board of Commissioners, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant ordinance is hereby adopted:

Section 1: The project authorized is the Airfield Drainage System Rehabilitation Construction and Grant Administration Project # 36244.57.12.1. This project will utilize State funds from the State Aid to Airports grant of $1,207,893. The total amount of the project will be $1,342,104 ($1,207,893 state; $134,211 local).

Section 2: The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents, the rules and regulations of the North Carolina Department of Transportation-Division of Aviation and the Federal Aviation Administration, and the budget contained herein.

Section 3: The following revenues are anticipated to be available to complete the Airfield Drainage System Rehabilitation Construction and Grant Administration Project:

Funding Source	Current
State Aid to Airports	$ 1,207,893
Local	$ 134,211
Total	**$ 1,342,104**

Section 4: The following amount is an estimate of appropriation for the Airfield Drainage System Rehabilitation Construction and Grant Administration Project:

	Current
Total	**$ 1,342,104**

Section 5: The Finance Officer is hereby directed to maintain within the Project Fund sufficient, specific and detailed accounting records to satisfy the requirements of the funding agencies, North Carolina General Statutes and federal regulations, and any other applicable laws.

Section 6: The Finance Officer is directed to report the financial status of the project as requested by the Board.

Section 7: This Project Ordinance shall be entered in the minutes of the Moore County Board of Commissioners meeting after adoption of this Ordinance and copies shall be filed with the Finance Officer.

First adopted on the 6 day of November 2018.

Catherine Graham, Chairman
Moore County Board of Commissioners

Laura M. Williams
Clerk to the Board

COUNTY OF MOORE
CORPORATE
SEAL
NORTH CAROLINA

RESOLUTION AUTHORIZING THE
ACCEPTANCE OF FUNDS FOR
AIRFIELD DRAINAGE SYSTEM REHAB CONSTRUCTION
PROJECT # 36244.57.12.1

WHEREAS, the Moore County Airport Authority is eligible for State funds under the State Aid to Airports Block Grant Program in the amount of $1,207,893 in state funds requiring a local match of $134,211 for airfield drainage system construction; and

WHEREAS, the North Carolina Department of Transportation-Division of Aviation has notified the Moore County Airport Authority that state funds are awarded for airfield drainage system rehabilitation construction and grant administration in the amount of $1,207,893 State and requiring a local match of $134,211; and

WHEREAS, such allocation of funds will be approved in consideration of local funding available for the portion of Moore County Airport's local share of $134,211, which was appropriated by the Moore County Airport Authority at their October 9, 2018 meeting for the 10% local match. Total cost of the project will be $1,342,104 ($1,207,893 state; $134,211 local).

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED THAT the Airport Authority Chairman, Representative of the Moore County Airport Authority, is hereby authorized and empowered to enter into a Grant Agreement and all associated documents and amendments for the following amounts, which will consist of the following work elements: Airfield Drainage System Rehabilitation Construction and Grant Administration in the amount of $1,342,104.

FURTHER, the County's Chief Finance Officer is authorized to request payment under said Federal and/or State Grant, using the State's Partner on-line program. The Chief Finance Officer is also authorized to approve electronically the AV-502 Quarterly Project Status Reports; and

FURTHER, the Moore County Airport Authority is authorized to administer the Grant and any associated State Grant Agreements in accordance with guidelines set out in the said grant agreements and to enter into any associated contracts and agreements as it relates to the project.

Adopted this the 6 day of November 2018.

Catherine Graham, Chairman
Moore County Board of Commissioners

Laura M. Williams, Clerk to the Board

COUNTY OF MOORE CORPORATE SEAL NORTH CAROLINA

Appendix K
11/06/2018

COUNTY OF MOORE

COUNTY RESOURCES/TELECOMMUNICATIONS POLICY

Revised Date: 11-6-2006 Effective Date: November 17, 2009

1. Purpose.
This Policy provides guidance on the use of county government provided telephone and wireless telecommunications systems and services. The intent of this Policy is to permit reasonable use of county government telephone and wireless telecommunications systems and, simultaneously, to guard against abuse of calling privileges. It addresses cost recovery procedures and other management considerations.

2. Scope.
This Policy applies to all county employees, including contract employees, who have access to the county telephone system and/or have been issued a county cellular telephone or other wireless telecommunications device.

3. Guidelines.
Telephone and telecommunications services are used to support the mission of Moore County, Serving One Moore Customer at a Time. Telephone and telecommunications equipment, services and systems are government resources, and as such are to be managed in the most cost-effective manner possible and in the interest of the County. The County Manager has flexibility in determining how this objective can be achieved and may accommodate employee personal needs to the extent they are not inconsistent with County needs and this Policy. Reasonableness and common sense shall be the guiding principles in all situations.

3.1. Using County-Provided Telephone and Telecommunications Resources:
Employees shall use County-provided telephone and telecommunications equipment, services and systems for official County business, but may make and receive personal calls during working hours that are necessary and in the interest of the County. Examples of personal calls that are in the interest of the County include: calls to alert household members about working late or other schedule changes; calls to make alternative child care or elder care arrangements; calls to talk with doctors, hospital staff, dentists or day care providers; calls to determine the safety of family or household members, particularly in an emergency; calls to make funeral arrangements; calls to reach businesses or government agencies that can only be contacted during work hours; and calls to arrange emergency repairs to vehicles or residences.

Personal calls made from County telephones must not adversely affect the performance of an employee's official duties or the department's work performance; must be of reasonable duration and frequency; and could not reasonably have been made during non-working hours.
Employees may make and receive a limited number of purely personal calls during work hours (purely personal calls are those calls determined not to be necessary and in the interest of the County) from County telephones when those calls do not incur additional charges to the County. In making purely personal calls, employees shall ensure that: all long-distance and extending calling area calls are made at their own expense; e.g., charged to personal calling or credit cards, home telephones, or other non-government telephone numbers; the calls do not adversely affect the performance of official duties or the departments work performance; and the calls are of reasonable duration and frequency.

3.2. Reasonableness Determinations for Telephone Call Duration and Frequency:
Supervisors, department heads and managers shall determine whether brief personal telephone calls are of reasonable length, and in the interest of the County, based on the employee's work schedule, co-worker needs, office work demands, length of work day, etc. Personal calls in excess of three times a day, and longer than five minutes each, are normally to be considered unreasonable.

3.3. Responsibilities:
Department heads and employee supervisors are responsible for timely review of telephone charges to departmental accounts and monitoring any use of County government telephone systems beyond the limitations of this Policy. Problem indicators typically include widely varying monthly bill totals, large numbers of non-government calls, long or repeated calls made before and after work hours, long hold time calls (callers left on hold for extended periods) and large numbers of directory assistance calls.

Each employee is responsible for safeguarding his/her individual, county-issued long distance calling code; promptly reporting lost or stolen calling codes to his/her supervisor; promptly reviewing his/her monthly telephone bill; and reimbursing the County for any and all personal phone call charges to the County made under Section 3.1 of this Policy.

3.4. Cost Recovery for Unauthorized Telephone Calls and Disciplinary Action:
The department head and/or employee supervisor may request written confirmation from an employee that a call qualifies as an official call under Section 3.1 of this Policy.

Employees making personal calls under this Policy shall be charged for the cost of the calls as follows:

3.4.1. For desktop (non-wireless) telephone charges, the employee shall reimburse the County for the actual amount of long distance or extended calling area charges incurred.

3.4.2. For wireless telecommunications charges, including cellular telephone charges, reimbursement shall be at the rate set forth in Section 4.0 of this Policy.

3.4.3. Reimbursements shall be made within two weeks of review by the employee of the monthly bill or notification by the department head of charges incurred, whichever is sooner.

3.4.4. Reimbursements shall be made by cash payment or by personal check or money order made payable to the County and forwarded to the Finance Department for deposit, along with a memorandum indicating that payment is for Reimbursements of personal use of telephone/telecommunications chargeable resources.

3.4.5. Abuse of calling privileges under this Policy may result in loss of the employee's long distance calling code, requiring the employee to keep a telephone log detailing all calls, and/or disciplinary action for unacceptable personal conduct under the Moore County Personnel Policy, as amended, up to and including dismissal.

3.5. Directory Assistance Calls:
There is generally a charge to the County for directory assistance calls made by employees. Employees are encouraged to use telephone directories or Internet directory web sites to determine business related telephone numbers rather than routinely calling fee-based directory assistance operators.

Non-business related personal directory assistance calls shall be subject to the provisions of Section 3.4 of this Policy.

3.6. Collect Calls:
Employees shall not accept collect calls unless the caller indicates it is an emergency call or there are other extenuating circumstances which are reported to the supervisor promptly or as otherwise approved by the County Manager or required by law.

3.7. 900 Numbers:
Employees shall not make calls at County expense to 900 numbers. In instances where technical assistance is only available using 900 numbers, the department head shall specify and use telephone lines as approved in advance by the County Manager.

3.8. County-Provided Toll Free Calling:
Employees shall neither accept incoming nor make outgoing non-business calls on County government provided toll-free numbers.

4. Cellular Telephones and Wireless Telecommunications Services.
The County may provide for employee wireless services such as intelligent pagers, satellite or cellular phones, Personal Digital Assistants (PDA) or "smart phones", and Personal Communications Systems (PCS) technology for official County business use when the use of such services will increase the level of service provided to the County's customers, increase the level of safety for the County employee, and/or satisfy legal requirements.

The County currently offers two options for cellular telecommunications when the employee meets the requirements detailed above for its use: a telecommunications reimbursement paid to the employee for use of their personal cellular phone; or, a county-provided cellular phone. Each department head retains the right to select the option that meets the needs of their individual department most effectively and efficiently. Employees shall exercise safety while using County-provided cellular and other wireless telecommunications services. All current and future safety laws & regulations regarding the use of wireless devices apply.

The County strongly discourages the disclosure of numbers for all cellular and other wireless telecommunications services to members of the public. County-provided and personal wireless numbers should be shared only with the employee's department as needed for appropriate work-related contact. Incoming calls on county-provided wireless devices are discouraged unless the calls relate directly to the employee's County duties.

4.1. Cellular and Wireless Telecommunications Reimbursement:
The telecommunication reimbursement program will provide a monthly reimbursement to an employee for the use of their personal cell phone for business matters. This program is available only to those employees who would otherwise be assigned a permanent county-provided cellular phone to assist them in carrying out their duties. The program is entirely optional for the employee.
The telecommunications reimbursement program is three-tiered, based on the following criteria and taking into consideration current rate plans for county-provided cellular telephones:

Tier	Reimbursement	Frequency	Criteria
1	$5.00	Bi-Weekly	This reimbursement level is for those employees that are eligible for the standard county-provided plan of 60 minutes per month.
2	$10.00	Bi-Weekly	This reimbursement level is for those employees that are eligible for the standard county-provided plan of 300 minutes per month.
3	$15.00	Bi-Weekly	This reimbursement level is for those employees that are eligible for the standard county-provided plan of 1000 minutes per month.
Note: Cellular telephone reimbursements will **not** automatically follow the employee from one position to another. Each change in an employee's position with the County requires a review of appropriate cellular telephone eligibility.			

For approved employees, the telecommunications reimbursement will be included as a non-taxable amount added to the employee's bi-weekly payroll direct deposit, except for a payroll period that falls as the third within a single month. Cellular reimbursements will be charged to the respective departmental telephone budget. It is strongly recommended that, rather than approving a monthly reimbursement, Department Heads consider reimbursing employees for low and/or infrequent use of a personal cellular phone through other means such as a check request or petty cash through the Finance department. It is also recommended that Department Heads consider county-provided cellular telephones for instances that a "shared" device is necessary.

Requests for new or modified cellular telephone reimbursements require completion of the Cellular Telephone Reimbursement Request Form, which must be signed by the employee, their supervisor, and the respective Department Head. The form must be forwarded to the Finance Department to be pre-audited by the Finance Officer and processed for payroll. The employee must justify cellular telephone reimbursement eligibility by providing proof of business-related usage for 3 consecutive months; this proof may be provided in the form of county-provided cellular telephone invoices, or in the form of personal cellular telephone invoices which clearly indicate those calls made for business-related matters. Any employee who submits their personal cellular telephone invoice(s) shall be responsible for redacting any personal information. Any new or modified requests may be subject to final approval by the County Manager.

Departments are individually responsible for maintaining an internal list of employee cellular telephone numbers, periodically verifying that employees receiving a cellular telephone reimbursement are available via cell phone during times required by the department, and periodically reviewing job functions of employees to ensure that those receiving reimbursements have a continuing need for cellular phone service. Departments should terminate any reimbursement if the business needs of the department no longer require an employee to maintain a cellular telephone.

Any employee receiving a cellular telephone reimbursement is responsible for maintaining dependable and regular cellular telephone service, and must notify their respective department upon any changes to their cellular telephone number or suspension / termination of their cellular service. The employee must be able to provide proof of current cellular telephone service upon request and should retain copies of cellular telephone bills for at least 12 billing cycles for proof of eligibility under the reimbursement program.

Under the telecommunications reimbursement program the County is not responsible for payment of employee cellular phone bills or overages; it is the responsibility of the employee to ensure that payment is submitted to their cellular provider. The County is not responsible for lost, damaged or malfunctioning cellular phone equipment, or for insurance coverage of that equipment; it is the responsibility of the employee to maintain their personal cellular phone equipment and to ensure that they obtain adequate equipment insurance if deemed necessary for their personal cellular phone, taking into consideration the circumstances in which it will be used for business matters. Finally, the County is not responsible for the negotiation of rate or service plans with local cellular providers for personal employee use.

4.2. County-Provided Cellular and Wireless Telecommunications:
County-provided cellular telephones and other wireless services shall be used for official County business purposes. Such use is defined to be appropriate when an employee must make a call related to furthering County operations, does not have access to a regular County telephone (a desk phone), and the call cannot or should not wait until returning to the office.

County-provided cellular telephones or other wireless services may be used for circumstances in which the employee must make a personal call while away from the office during working hours where the call is necessary and in the interest of the County as set out in Section 3.1 of this Policy. Such calls shall be limited in duration to not more than three minutes. Aside from the foregoing provision, no personal calls, including purely personal calls, are permitted.

All non-business, personal cellular or other wireless telecommunications charges incurred under this Policy shall be reimbursed at the rate of: fifteen ($0.15) cents per minute, plus applicable roaming charges, for calls made within the package minutes of an individual employee's billing plan; or the actual charge, plus applicable roaming charges, for calls made outside the package minutes of an individual employee's billing plan. Reimbursements shall be made in accordance with Section 3.4 of this Policy. Any disciplinary action shall be taken in accordance with Section 3.4 of this Policy.

For county-provided telecommunications, the Information Technology department will select a group of standard cellular, PDA, "smart phone" and pager device models and service packages that will meet the basic telecommunication needs of most County employees, taking into consideration total coverage area, available rate plans and support requirements.

The Telecommunications Request form must be completed and signed by the respective department head or their designee and forwarded to the Information Technology department for processing of new or modified county-provided wireless services.

5. Public Records.
Telephone records, usage reports and/or other related documents regarding county telephone and telecommunications systems may constitute public records. North Carolina law determines whether a document constitutes a public record. Nothing in this Policy shall be deemed to invalidate any exception to the public records laws, or to imply that all records, usage reports and/or other related documents regarding county telephone and telecommunications systems constitute public records.

6. No Waiver of Attorney-Client Privilege.
Nothing in this Policy is intended to preclude the County from asserting attorney-client privilege or work product protection with respect to any records, usage reports, or other related documents regarding County telephone and telecommunications systems.

7. Repeal of Previous Policy/Effective Date.
This Policy repeals the Moore County Telecommunications Policy adopted by the Board of County Commissioners on April 5, 2004.

This Policy is effective upon its adoption by the Board of Commissioners.
ADOPTED this the 6th day of November, 2006.

COUNTY OF MOORE

TELECOMMUNICATIONS POLICY

Effective Date: 11/6/2006 Revised Date: 11/6/2018

1. **Purpose**

   This Policy provides guidance on the use of telecommunication systems while conducting county business. Telecommunications includes but is not limited to the county phone system, cell phones (county and personally owned), email system, and faxing. The intent of this Policy is to permit reasonable use of county telecommunications and simultaneously, to guard against abuse.

2. **Scope**

   This Policy applies to all county employees, resource employees, and volunteers who have access to the county telecommunication systems or use their personal phone to conduct county business.

3. **Guidelines**

   Telecommunication services are used to support the mission of Moore County. Telecommunication equipment, services and systems are government resources, and as such are to be managed in the most cost-effective manner possible and in the interest of the County.

3.1. County Telephone System

Employees shall use County provided telephone equipment, services and systems for official County business. Personal calls should be limited to emergency, healthcare related issues or changes in work schedules. Examples of permissible personal calls include: calls to determine the safety of family or household members; contacting emergency services; alerting household members about working late or other schedule changes; calls to make alternative child care or elder care arrangements; calls to talk with doctors, hospital staff, dentists or day care providers; calls to make funeral arrangements; and calls to arrange emergency repairs to vehicles or residences.

3.1.1. Responsibilities

a. **Department Directors and Supervisors**

   Responsible for timely review of telephone charges to departmental accounts and monitoring any use of County telephone systems beyond the limitations of this Policy. Problem indicators typically include widely varying monthly bill totals, large numbers of non-government calls, long or repeated calls, long hold time calls (callers left on hold for extended periods) or calls made before and after work hours. Department Directors should ensure that staff in the department are provided monthly phone bills for review.

b. Employee

Each employee is responsible for safeguarding their individual, county-issued long distance calling code; promptly reporting lost or stolen calling codes to their supervisor; promptly reviewing their monthly telephone bill.

3.1.2. Directory Assistance Calls

There is generally a charge to the County for directory assistance calls made by employees. Therefore, these types of calls will not be permitted on the system. Employees should use telephone directories or the internet to determine business related telephone numbers.

3.1.3. Collect Calls

Employees shall not accept collect calls unless the caller indicates it is an emergency call or there are other extenuating circumstances which are reported to the supervisor promptly or as otherwise approved by the County Manager or required by law.

3.1.4. 900 Numbers

900 numbers are blocked on the telephone system. In circumstances where a 900 number must be dialed, the department director or employee supervisor must contact the Information Technology Department to authorize and unblock that particular number.

3.1.5. County-Provided Toll Free Calling

Employees shall neither accept incoming nor make outgoing non-business calls on County government provided toll-free numbers unless it is concerning county business.

3.1.6. International Calls

International calls are occasionally necessary for county business, but are blocked by default on the county phone system. Staff should make all efforts to communicate via email when possible. In circumstances that are necessary for an international call to be placed, the employee should alert their immediate supervisor. If the call is determined necessary, Department Director approval will need to be obtained. A request must then be made to the Information Technology Department so the line can be unblocked for that particular number to be called.

3.2. Faxing

Employees shall use County provided faxing equipment for official County business. Employees are encouraged to use the email system to send information, but in cases where email is not

suitable, faxing may be necessary. For any personal faxes, one should consult the county fee schedule to reimburse the county.

3.2.1 Location
Fax machines should be located in an area that is not easily accessible to unauthorized persons. Fax machines should never be located in a public area where confidential information may be accessed.

3.2.2 Receiving Faxes
Received fax documents will be removed promptly from the fax machine. To promote secure delivery, instructions on the cover page should be followed.

3.2.3 Transmitting Faxes
Steps should be taken to ensure that the fax transmission is sent to the appropriate destination. These include:

- **a.** Pre-programming and testing destination numbers whenever possible to eliminate errors in transmission due to misdialing.
- **b.** Asking frequent recipients to notify the County of a fax number change.
- **c.** Confirming the accuracy of the recipient's fax number before pressing the send/start key.
- **d.** If possible, printing a confirmation of each fax transmission.

3.2.4 Cover Page Information
A cover page should be attached to any faxed document and should include the following:

- **a.** Receiver name, fax number and phone number;
- **b.** Sender name, fax number and phone number;
- **c.** Date;
- **d.** Number of pages transmitted;
- **e.** Confidentiality statement if needed.

Sample Confidentiality Statement:
The documents accompanying this transmission contain confidential protected information that is legally privileged. This information is intended only for the use of the individual or entity named above. The authorized recipient of this information is prohibited from disclosing this information to any other party unless required to do so by law or regulation and is required to destroy the information after its stated need has been fulfilled. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or action taken in reliance on the contents of these

documents is strictly prohibited. If you have received this information in error, please notify the sender immediately and arrange for the return or destruction of these documents.

3.2.5 Fax Transmission Error

If a fax transmission fails to reach a recipient or if the sender becomes aware that a fax was misdirected, the internal logging system should be checked to obtain incorrect recipient's fax number. Fax a letter to the receiver and ask that the material be returned or destroyed.

3.3. Email

Email is pervasively used to communicate with all citizens and routinely used to perform business for the County. Misuse of email can post many legal, privacy and security risks, thus it's important for users to understand the appropriate use of electronic communications and understand the risks associated with email.

3.3.1. Acceptable Use

All use of email must be consistent with County policies and procedures of personal conduct and compliance with applicable laws and proper business practices. Using a reasonable amount of County resources for personal email is acceptable, but users should avoid large attachments and overuse. Examples of prohibited uses of email include:

a. Sending of messages that constitute violations in County of Moore Personnel Policy.
b. Intentional and unauthorized access to other people's email;
c. Sending "spam", chain letters, or any other type of unauthorized widespread distribution of unsolicited mail;
d. Use of email for commercial activities or personal gain unless authorized from the county manager.
e. Use of email for partisan political or lobbying activities;
f. Creation and use of a false or alias email address in order to impersonate another or send fraudulent communications;
g. Use of email to transmit materials in a manner which violates copyright laws.

3.3.2. Confidential Email

Confidential email should be sent securely using encryption. If you are unaware of how to properly send an encrypted email, it is up to the sender to contact the Information Technology Department.

3.3.3. Third Party Email

Third party email systems (i.e. Gmail, Yahoo Mail) are not required to meet the same security standards as the county email system so there is risk involved and thus the following apply:

a. Users are prohibited from automatically forwarding County email to a third party email system.
b. Any individual email message that is forwarded to a third party email system by the user must not contain confidential information.
c. Third party email systems are occasionally necessary to conduct county business where the county email system is not sufficient. In these cases, the request must be made and approved by the Information Technology Department.

3.3.4. Malicious Email

Email users should be very careful to not open unexpected attachments from unknown or even known senders, nor follow web links within an email message unless the user is certain the link or attachment is legitimate. Following a link or opening an attachment in an email message could execute code that could install malicious programs or give unauthorized access to the workstation and county network.

3.3.5. Departmental Shared Email Account

Departments that provide services in response to email requests should create a shared mailbox or distribution list to help support departmental functional continuity for managing requests sent via email. It is up to the department to develop a process to respond in an appropriate amount of time.

3.3.6. Employee Email Access

In some circumstances, a user's email account must be accessed. In order to access any employee's account or have mail automatically forwarded to another person's account, there must be a request from the department director to the Human Resources Director. The Human Resources Director will then send the request to the Information Technology Department.

3.4. Cell Phones – County Issued

The County may provide an employee with a cell phone to conduct official County business when the use of such services will increase the level of service provided to the County's customers, increase the level of safety for the County employee, and/or satisfy legal requirements. Any cell phone purchase must be approved by the department director.

3.4.1. Cell Phone Device

- **a.** County issued cell phones are to be kept in a secure location to help protect against damage, loss or theft.
- **b.** Employees are responsible for County cell phone negligence and/or improper use of County equipment.
- **c.** Reports of missing, stolen or damaged cell phones are to be immediately reported to an immediate supervisor and to the Information Technology Department.
- **d.** County supplied cell phones are sanitized (wiped clean of data) before returning to the County or disposing of any other way, where applicable.
- **e.** Personal accounts on applications should not be setup on county issued cell phones (i.e. Facebook, Twitter, and Instagram).

3.4.2. Sharing Numbers

The County highly discourages the disclosure of phone numbers for all cell phones to members of the public. County-provided numbers should only be shared with other county staff as needed for appropriate work-related contact. Incoming calls on county-provided cell phones are discouraged unless the calls relate directly to the employee's County duties.

The County encourages employees to only provide the public with phone numbers from the county's telephone system. County telephone numbers are permanent, where cell phone numbers are only issued for each employee, not position. If a county employee needs to accept calls from the public on their cell phone, they should redirect the calls from the county desk telephone number to the employee cell phone number. It is the responsibility of the employee to contract the Information Technology Department if they do not know how to set this up.

3.4.3. Cell Phone Purchasing

For county-provided telecommunications, the Information Technology Department will purchase the devices and service packages from state contract that will meet the basic telecommunication needs of most County employees, taking into consideration total coverage area, available rate plans and support requirements. Any new or modified

request must be approved by the department director and forwarded to the Information Technology Department for processing of county-provided wireless services.

3.4.4. Personal Calls

Personal calls should be limited to emergency, healthcare related issues or changes in work schedules. Please see Section 3.1 for examples of personal calls allowed. Employees are responsible for reimbursing the county for any other personal calls made on a county issued phone.

3.5. Cell Phones – Personally Owned for County Use

3.5.1. Reimbursement Program

The telecommunication reimbursement program will provide a monthly reimbursement to an employee for the use of their personal cell phone for county business. This program is available only to those employees who would otherwise be assigned a permanent county-provided cell phone to assist them in carrying out their duties. The program is entirely optional for the employee. The employee is responsible for all costs associated with maintaining their own cell phone.

a. **Reimbursement Rate:** The telecommunications reimbursement program is two-tiered, based on the following criteria and taking into consideration current rate plans for county-provided cell phones. For approved employees, the telecommunications reimbursement will be included as a non-taxable amount added to the employee's bi-weekly payroll direct deposit, except for a payroll period that falls as the third within a single month. Cell phone reimbursements will be charged to the respective departmental telephone budget.

TIER	REIMBURSEMENT	FREQUENCY	CRITERIA
1	$2.50	Bi-Weekly	This reimbursement level is for employees that are expected to be phone available via cell phone for work related duties.
2	$10.00	Bi-Weekly	This reimbursement level is for employees that are in a supervisor role and expected to be phone available via cell phone for work related duties OR per county manager approval*.
*The employee must provide monthly phone records, showing county business usage to be on Tier 2. Once this is provided to the director, this will then need to be approved by the County Manager.			

Note: Cell phone reimbursements will not automatically follow the employee from one position to another. Each change in an employee's position with the County requires a review of appropriate cell phone eligibility.

b. **Request Form:** Requests for new or modified cell phone reimbursements require completion of the *Cell Phone Reimbursement Request Form*, which must be signed by the employee, their supervisor, and the respective Department Director. The form must be forwarded to the Finance Department to be pre-audited by the Finance Officer and processed for payroll. The employee must justify cell phone reimbursement eligibility by providing proof of business-related usage for three consecutive months; this proof may be provided in the form of county-provided cell phone invoices, or in the form of personal cell phone invoices which clearly indicate those calls made for business-related matters. Any employee who submits their personal cell phone invoice(s) shall be responsible for redacting any personal information. Any new or modified requests may be subject to final approval by the County Manager.

3.5.2. Responsibility

a. **Department Directors and Supervisors**
Departments are individually responsible for maintaining an internal list of employee cell phone numbers, periodically verifying that employees receiving a cell phone reimbursement are available via cell phone during times required by the department, and periodically reviewing job functions of employees to ensure those receiving reimbursements have a continuing need for cell phone service. Departments should terminate any reimbursement if the business needs of the department no longer require an employee to maintain a cell phone.

b. **Employee**
Any employee receiving a cell phone reimbursement is responsible for providing proof of cell phone usage for work purposes if requested.

Under the telecommunications reimbursement program, the County is not responsible for payment of employee cell phone bills or overages; it is the responsibility of the employee to ensure that payment is submitted to their cell phone provider. The County is not responsible for lost, damaged or malfunctioning cell phone equipment, or for insurance coverage of that equipment; it is the responsibility of the employee to maintain their

personal cell phone equipment and to ensure that they obtain adequate equipment insurance if deemed necessary for their personal cell phone, taking into consideration the circumstances in which it will be used for business matters. Finally, the County is not responsible for the negotiation of rate or service plans with local cell phone providers.

3.5.3. Personal Device Usage
It is up to the department director to decide what that department's personal device policy should be in reference to personal cell phones being utilized during business hours for non-business purposes.

3.5.4. Text Messaging
A text message refers to any electronic message between two or more users using Short Message Service (SMS), Multimedia Messaging Service (MMS), or any other application where brief messages are composed/received, that is not hosted on the county email system (i.e. Apple Messages, WhatsApp, GroupMe, Facebook Messenger, and Google Hangouts).

In general, texting is not an authorized form of communication for conducting day-to-day County business using a personal device. In the event a County employee must utilize texting as a means of communication on the personal device, the employee is responsible for assuring compliance with North Carolina Public Records Law and preserving any and all communication records.

The best method for preserving a text message is to take a screen shot of the text and send that file to your county email where it will be automatically archived.

3.6. Security
This section applies to the security of all cell phones that are used for county business, regardless if they are county issued or personally owned.

3.6.1. Passcodes
All cell phones must have a passcode to access functions of the device. Cell phones without a passcode/security function enabled cannot be used to conduct county business.

3.6.2. Operating System
It is the responsibility of the user to ensure updates are occurring on the cell phone's operating system and any applications used on the device. It is best practice to always

install the latest operating system and stay current with application updates. It is recommended that the user enable automatic updating to ensure the cell phone is receiving the latest security updates. If a cell phone does not have a supported operating system, this cell phone cannot be used to conduct county business.

3.6.3. Hardware
If a cell phone is no longer supported by the manufacture, this cell phone cannot be used to conduct county business.

3.6.4. Jailbroken/Rooted
This is a process where software restrictions that have been imposed by the operating system have been removed by the user against the manufactures recommendation. If a cell phone has been jailbroken, rooted or any other similar process, it will not be allowed to access the county network.

3.6.5. Data/Policy Breach or Virus
The Information Technology Department has the ability to wipe (render all data unreadable) any cell phone if there is believed to be a data or policy breach, virus, or similar threat to the security of the county network. The County is not responsible for lost personal data of a device that must be wiped due to a security issue.

3.6.6. Lost or Stolen
Cell phones that are lost or stolen must be reported to the Information Technology Department within 24 hours.

4. **Public Records**
Telephone records, usage reports and/or other related documents regarding county telephone and telecommunications systems may constitute public records. North Carolina law determines whether a document constitutes a public record. Nothing in this Policy shall be deemed to invalidate any exception to the public records laws, or to imply that all records, usage reports and/or other related documents regarding county telephone and telecommunications systems constitute public records.

5. **Privacy**
Users have no reasonable expectation of privacy regarding communications or data transiting, stored on or traveling to or from this network/system. Any communications or data transiting, stored on or traveling to or from this network/system may be monitored, disclosed or used for any lawful government purpose.

6. **No Waiver of Attorney-Client Privilege**
   Nothing in this Policy is intended to preclude the County from asserting attorney-client privilege or work product protection with respect to any records, usage reports, or other related documents regarding County telephone and telecommunications systems.

7. **Repeal of Previous Policy/Effective Date**
   This Policy repeals the Moore County Telecommunications Policy adopted by the Board of County Commissioners on November 17, 2009.

This Policy is effective upon its adoption by the Board of Commissioners. ADOPTED this the 6th day of November, 2018.

APPENDIX L
11/06/2018

Fiscal Year 2018/2019

	Budget Line Item Number		Budgeted Amount	Increase/ (Decrease)	Revised Budget
	Public Safety - Department of Homeland Security Grant				
Revenue	24032010 36177 PS193	Homeland SEC Grant	-	65,118	65,118
Expense	24021010 53937 PS193	Homeland SEC Grant	-	65,118	65,118

Approved this 6 day of November, 2018

Catherine Graham
Moore County Board of Commissioners

Laura Williams
Clerk to the Board

COUNTY OF MOORE CORPORATE SEAL NORTH CAROLINA

50011

APPENDIX M

11/06/2018

RESOLUTION
DESIGNATION OF APPLICANT'S AGENT
North Carolina Division of Emergency Management

Organization Name (hereafter named Organization): County Of Moore

Disaster Number: FEMA-4393-DR-NC

Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):

Applicant's Fiscal Year (FY) Start: FY-19 Month: July Day: 01

Applicant's Federal Employer's Identification Number: 56 - 6000032

Applicant's Federal Information Processing Standards (FIPS) Number: - -

PRIMARY AGENT		SECONDARY AGENT	
Agent's Name	D. Bryan Phillips	Agent's Name	D. Scot Brooks
Organization	County of Moore	Organization	County of Moore
Official Position	Public Safety Director	Official Position	Public Safety Deputy Director
Mailing Address	Post Office Box 905	Mailing Address	Post Office Box 905
City ,State, Zip	Carthage, NC 28327	City ,State, Zip	Carthage, NC 28327
Daytime Telephone	(910) 947-6317	Daytime Telephone	(910) 947-6317
Facsimile Number	(910) 947-6378	Facsimile Number	(910) 947-6378
Pager or Cellular Number	(910) 690-5110	Pager or Cellular Number	(910) 638-3964

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and **the assurances printed on the reverse side hereof**. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this _____ day of 18, 20 18

GOVERNING BODY		CERTIFYING OFFICIAL	
Name and Title	Catherine Graham - Chairwoman	Name	Laura M. Williams
Name and Title	Otis Ritter - Vice Chairman	Official Position	Clerk to the Board
Name and Title	J. Wayne Vest - County Manager	Daytime Telephone	(910) 947-6403

CERTIFICATION

I, Laura M. Williams, (Name) duly appointed and Clerk to Board of Commissioners (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of Moore County, North Carolina (Organization) on the 6 day of November, 2018.

Date: ~~J. Wayne Vest - County Manager~~ 11-6-18

Signature: Laura M. Williams

Rev. 06/02